

**PERMANENT PART-TIME AND FULL-TIME  
EMPLOYMENT OPPORTUNITIES  
24th April 2024**

Please select three jobs. To find out more, please mail to  
[employmentservices@melbournenorth.com.au](mailto:employmentservices@melbournenorth.com.au)

VACANCY ID	POSITION	SUBURB
C013	Despatch Yard Hand	Dandenong South
C018	Production Team Members	Somerton
C019	Plumbing Technician	Somerton
C025	Welder	Campbellfield
C027	Caravan Detailer/Yard Hand	Frankston
C028	Qualified Electrician (A Grade)	Dandenong South
C030	CNC Programmer/Cabinet Maker	Campbellfield
C032	Handover/Delivery Assistant	Campbellfield
C060	Caravan Building Technician	Somerton
C061	Caravan Service	Epping
C062	Caravan Mechanic	Epping
EN170	Customer Contact Officer (40 positions)	Working from Home
C064	Caravan Manufacturing – Finishing & External Sealing	Somerton
MP109	Manufacturing Operator	Campbellfield
MP110	General Labourer	Melbourne West
C065	Cabinet Maker & Joinery Fitter	Epping
C068	Marketing & Graphic Designer	Epping
MP111	Skilled Meat Workers	Melbourne West
C069	Warehouse Hand (storeperson)	Epping
MP113	Spray Painter	Kilsyth
C071	Caravan Detailer	Epping
MP114	Production Engineer	Kilsyth
C072	Caravan Ceramic Coating & Detailing	Campbellfield
C073	Caravan 'A' Grade Electrician	Epping
MP115	Storeperson	Broadmeadows
MP116	Warranty & Spart Parts Administrator	Epping
EN186	Workforce/Rostering Coordinator	Victoria (various)

JOB ID: C013	Despatch Yard Hand	Location: Dandenong South
<p><b>Opportunity:</b> We are currently looking to hire a Yard Hand to join our team. The yard hand's key responsibility is to assist in all areas of the Despatch, including moving, storing, picking up, and allocating parts.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Locate, move, and position caravans to allow work to be performed.</li> <li>• Ensure vans, parts, and deliveries are checked for damage prior to loading and receiving.</li> <li>• Ensure all parts, materials, and vans are dispatched efficiently and packaged safely.</li> <li>• Pre-delivery checks for all vans before they get sent out.</li> <li>• General cleaning and maintenance of the warehouse</li> </ul> <p><b>Permanent Full-time (Monday to Friday - 6:30 am - 3.30 pm). Weekly pays</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Work in a fast-paced environment.</li> <li>• Work towards deadlines.</li> <li>• Good organizational and planning skills.</li> <li>• Preferably have experience driving a tractor, but not essential.</li> <li>• Previous experience reversing and towing caravans, but not essential.</li> <li>• Strong work ethic</li> <li>• Strong awareness and focus on Occupational Workplace Health &amp; Safety</li> </ul>

JOB ID: C018	Production Team Members	Location: Somerton
<p><b>Opportunity:</b> We are looking for enthusiastic individuals to join our ever-growing team based in Melbourne's Northern suburbs. In the role, you will be trained on a variety of tasks to be performed during the caravan assembly process.</p> <p><b>Roles available:</b></p> <ul style="list-style-type: none"> <li>• Production Team Members</li> <li>• Forklift Operators</li> <li>• Pick/Packer</li> <li>• Spray Painters</li> <li>• Upholstery Operators</li> </ul> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Works collaboratively within a team environment.</li> <li>• Follows Standard Operating Procedures and achieves cycle time.</li> <li>• Always follows Health and Safety Policy and Procedures/instructions.</li> <li>• Collaborates with other team members and communicates effectively.</li> <li>• Monitors own work with respect to compliance with all relevant regulations and statutory requirements.</li> <li>• Ability to use hand tools and power tools to complete caravan assembly and accessory fit-off.</li> </ul> <p><b>Entry level \$24.50 - \$28.00 per hour depending on experience + super.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• No previous experience required.</li> </ul>

JOB ID: C019	Plumbing Technician	Location: Somerton
<p><b>Opportunity:</b> Fantastic opportunity for an enthusiastic plumbing technician to join our ever-growing team based in Melbourne's Northern suburbs.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Supporting the qualified plumber and production team</li> <li>• Fitting pipes, parts, and accessories to caravan as per specifications.</li> <li>• Understanding of the correct tools and equipment necessary to successfully complete a job.</li> <li>• Been a team player in the Plumbing team, ensuring that all work is in accordance with relevant rules and regulations.</li> <li>• Maintaining cleanliness of work environment and ensuring safe conditions.</li> </ul> <p><b>You will be privileged to work alongside a hard-working team in a positive and cohesive atmosphere.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Australian working rights.</li> <li>• A safety mindset.</li> <li>• A can-do attitude and interest in problem-solving.</li> <li>• Ability to work well in a team and autonomously when required.</li> <li>• An ability to adapt to a changing environment.</li> <li>• The ability to prioritize and meet deadlines.</li> <li>• Strong attention to detail and being a forward thinker.</li> <li>• Excellent communication skills, both verbal and written.</li> </ul>

JOB ID: C025	Welder	Location: Campbellfield
<p><b>Opportunity:</b> A growing and progressive caravan chassis maker seeking applicants who enjoys working as part of a dedicated team in a fast-paced environment.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Aligning parts to be joined using hand tools and measuring instruments.</li> <li>• Cleaning and smoothing welds by filing, chiselling, and grinding.</li> <li>• Studying blueprints, drawings, and specifications to determine job requirements.</li> <li>• Join metal sections using various welding techniques, bolting, and riveting etc.</li> </ul> <p><b>Full time permanent position. 38 hours per week. \$60K - \$79,999 (Based on experience)</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Caravan Chassis/Trailer experience (Preferred).</li> <li>• Welding experience</li> <li>• Able to work in a fast-paced environment.</li> <li>• Reliable and dedicated person</li> </ul> <p><b>Willing to work overtime.</b></p>

JOB ID: C027	Caravan Detailer/Yard Hand	Location: Frankston
<p><b>Opportunity:</b> Brilliant opportunity for an enthusiastic and experienced Caravan detailer to join our ever-growing team.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Detailing and washing of vehicle</li> <li>• Pre-handover preparation of vehicles for customers and events</li> <li>• Assisting in the overall appearance and presentation of the site</li> <li>• Drop-off and pick-up of vehicles when required.</li> </ul> <p><b>Market Competitive salary. Free parking on-site</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Current Australian working rights</li> <li>• Valid Driver's License</li> <li>• Safety conscientious, ALWAYS</li> <li>• Possess an eye for detail .</li> <li>• A can-do attitude and interest in problem solving</li> </ul>

JOB ID: C028	Qualified Electrician (A Grade)	Location: Dandenong South
<p><b>Opportunity:</b> The largest manufacturer of recreational vehicles and leisure homes in Australia and New Zealand.</p> <p>Recently changed the working hours to a 9-day fortnight. A 9-day fortnight working pattern is a compress working week where each employee has every second Friday off work.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>In this role you will be required to look after the allocated electrical work within our Maintenance Department covering 7 factories and 3 office buildings. You will also be responsible for carrying out project work as required.</li> </ul> <p><b>Permanent Full Time. Monday to Friday: 6.30am – 2.50pm</b>  <b>\$44 - \$45 per hour. Fortnightly RDP for full time employee</b>  <b>All tools are provided. Provides extensive training and support.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Current Victoria A Grade License</li> <li>Demonstrate a 'can do' attitude towards meeting deadlines.</li> <li>Strong fault-finding skills.</li> <li>Excellent communications skills</li> <li>Show a positive and flexible attitude</li> <li>Ability to prioritise jobs and effectively manage your time.</li> <li>Ability to manage stock.</li> <li>At least 2 years' experience working with machinery.</li> <li>PLC experience is an advantage.</li> </ul>

JOB ID: C030	CNC Programmer/Cabinet Maker	Location: Campbellfield
<p><b>Opportunity:</b> A Markert leader in the premium off-road caravanning segment, distributing over Australia. We pride ourselves on a work culture that supports and rewards people. We are a work-hard, play-hard team looking for like-minded people to join us in this office-based role.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>You will be responsible for the programming of the Biesse CNC machines, which produce all our cabinetry for our production line. The ideal candidate will have hands on experience in cabinet making and be looking to develop their skills in CNC programming. We will provide training but require an enthusiastic individual with a willingness to learn.</li> </ul> <p><b>\$25 - \$35 per hours. Full Time position</b>  <b>38 hrs/ week, 7,00am – 3.30pm Monday, 7.00am – 3.pm Tues to Fri</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Cabinet Maker (Trade qualified preferred)</li> <li>Excellent communications skills</li> <li>Strong teamwork</li> <li>High attention to detail and quality workmanship</li> <li>Able to work in a fast-paced environment.</li> <li>Must follow all health and safety procedure and regulations as dictated by the organisation and relevant laws</li> </ul>

JOB ID: CO32	Handover/Delivery Assistant	Location: Campbellfield
<p><b>Opportunity:</b> An Australian company dedicated to designing and manufacturing what are arguable Australia’s most affordable, reliable Off-Road Camper Trailer &amp; Offroad Caravans.</p> <p>Your primary role is to efficiently handover our products to our clients and lead them through an exceptional handover process using our online videos and training sessions.</p> <p>Co-ordinate quality checks and pre-sale works to ensure handovers and create an engaging and fun WOW experience for our customers upon taking delivery of their brand-new Camper trailer or Caravan.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Handover of Camper Trailers and Caravans</li> <li>• Preparing the Camper trailer and Caravan for customers handovers as per our policy</li> <li>• Show customers through product range and the practical use of their product.</li> <li>• Be willing to undertake the roles as registration officer for QLD (Training provided)</li> <li>• Answering enquiries via e-mail and phone</li> <li>• Quality checks of product.</li> </ul> <p><b>Monday to Friday 8.30 – 5.00pm, Saturday 8.am – 1.00pm roster.</b>  <b>Rewards: Salary + Uncapped Commissions</b>  <b>Full training provided.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Outgoing</li> <li>• Willingness to be hands on and be an active part of our Sales and After Sales Team</li> <li>• Enthusiastic and self-motivated</li> <li>• Excellent people skills</li> <li>• Practical skills and technical competence</li> <li>• Attention to detail.</li> <li>• Computer literacy including basic knowledge of Excel &amp; Word.</li> <li>• The ability to work as a vital part of our customer service team.</li> <li>• Ability to work autonomously and unsupervised.</li> <li>• Clear and confident communication skills</li> <li>• Camping/4wd experience or interest is an advantage.</li> </ul>

JOB ID: CO60	Caravan Building Technician	Location: Somerton
<p><b>Opportunity:</b> Are you a skilled caravan building and construction? Are you passionate about creating high-quality caravan products? Join our team.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Construct and assemble caravan structures, interiors, and exteriors.</li> <li>• Perform quality checks and inspections to ensure caravan compliances with safety and quality standards.</li> <li>• Collaborate with the design and engineering teams to implement new features and improvements.</li> <li>• Troubleshoot and address building-related issues and defects.</li> <li>• Maintain a clean and organized workspace.</li> </ul> <p><b>Full time position</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Prior experience in caravan or RV building and construction.</li> <li>• Strong knowledge of caravan components, materials, and construction techniques.</li> <li>• Ability to interpreted technical drawings and schematics.</li> <li>• Attention to detail and commitment to producing high quality work.</li> <li>• Excellent teamwork and communication skills</li> </ul>

JOB ID: C061	Caravan Service Technician	Location: Epping
<p><b>Opportunity:</b> A market leader in the premium off-road caravanning segment.</p> <p>With the recent opening of our Service Centre, we are looking for the right person to join our team.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Assisting with servicing and repairs on caravans</li> <li>• Installation of parts and accessories.</li> <li>• General labour of service centre.</li> </ul> <p><b>Full time position \$25 - \$35 per hour</b></p> <p><b>38 hours per week, with flexibility for overtime.</b></p> <p><b>7.00am – 3.30pm Mon, 7.00am – 3.00pm Tues – Fri</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Mechanical aptitude</li> <li>• Relevant industry experience</li> <li>• Skilled with workshop tools and equipment</li> <li>• Valid driver's license</li> <li>• Physically able to stand, sit, lift, move, squat, walk and climb during the course of shift.</li> <li>• Able to read, understand and follow work-flow instruction.</li> <li>• Good verbal and written communications skills.</li> <li>• Able to work in a fast-paced environment.</li> <li>• Able to work independently.</li> <li>• Must follow all health and safety procedure and regulations as dictated by the organization and relevant laws.</li> <li>• Previous caravan and/or 4WD experience is preferred but not essential.</li> </ul>

JOB ID: C062	Caravan Mechanic	Location: Epping
<p><b>Opportunity:</b> A market leader in the premium off-road caravanning segment.</p> <p>With the recent opening of our Service Centre, we are looking for the right person to join our team.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Service of caravans, single and tandem axis.</li> <li>• Repair works including plumbing, electrical, cabinetry and cladding.</li> <li>• Installation of parts and accessories.</li> </ul> <p><b>Full time position \$35 - \$45 per hour</b></p> <p><b>38 hours per week, with flexibility for overtime.</b></p> <p><b>7.00am – 3.30pm Mon, 7.00am – 3.00pm Tues – Fri</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Mechanical aptitude</li> <li>• Relevant industry experience</li> <li>• Skilled with workshop tools and equipment</li> <li>• Valid driver's license</li> <li>• Physically able to stand, sit, lift, move, squat, walk and climb during the course of shift.</li> <li>• Able to read, understand and follow work-flow instruction.</li> <li>• Good verbal and written communications skills.</li> <li>• Able to work in a fast-paced environment.</li> <li>• Able to work independently.</li> <li>• Must follow all health and safety procedures and regulations as dictated by the organization and relevant laws.</li> <li>• Previous caravan and/or 4WD experience is preferred but not essential.</li> </ul>

JOB ID: EN170	Customer Contact Officer (40 positions)	Location: Working From Home
<p><b>Opportunity:</b> The role is for our National Disability Insurance Agency working from home opportunities, including training. All equipment is shipped to the candidate prior to commencing, equipment includes laptop, mouse, and headset.</p> <p><b>Responsibilities:</b> The CCO is responsible for providing customer service to our customers via phone, answer customer queries and resolve issues on behalf of NDIA.</p> <p>COO's are taking inbound calls, e.g. of calls these agents may take are:</p> <ul style="list-style-type: none"> <li>• If they are eligible for NDIS support.</li> <li>• How to sign up for NDIS support</li> <li>• Helping them setup their bank detail.</li> <li>• What supports can they reach out to, and what support can they access.</li> <li>• What providers can they reach out to regarding any support they need.</li> <li>• NDIA support workers calling asking for support e.g. requesting more funding for a participant.</li> <li>• Requesting review of their supports.</li> <li>• How to access self-service portals.</li> <li>• Providing consent – Verbal or written consent for people to speak on behalf of a participant.</li> </ul> <p><b>Training is held virtually over MS Teams and runs for 20 business days.</b>  <b>Full Time 38hpw. This is on a rotating roster between the hours of 8am-8pm Mon-Fri</b>  <b>\$26 - \$27 per hour.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Must be an Australian Citizen</li> <li>• Must live in Victoria.</li> <li>• Must be able to pass a National Police Check Clearance</li> <li>• Must have reliable internet.</li> <li>• Must have an ergonomically safe chair and desk.</li> <li>• Must be able to be in a private quiet room without distractions.</li> <li>• Must have a laptop or computer and mobile phone if wanting to WFH.</li> <li>• Must have reliable internet.</li> <li>• Need to be comfortable with call control.</li> <li>• Need to be able to do several tasks at once.</li> <li>• Be happy to do repetitive work.</li> <li>• Ability to navigate multiple systems at a same time.</li> <li>• Need to be resilient.</li> <li>• Have good customer service orientation and communications skills.</li> <li>• Able to make decisions quickly.</li> <li>• Call handling experience.</li> <li>• Ability to follow strict process and instructions.</li> </ul> <p><b>Successful candidate will provide:</b></p> <ul style="list-style-type: none"> <li>• <b>ID Driver licence or Passport</b></li> <li>• <b>Proof of Citizenship Certificate</b></li> <li>• <b>Covid-19 vaccination certificate.</b></li> </ul>

JOB ID: CO64	Caravan Manufacturing – Finishing & External Sealing	Location: Somerton
<p><b>Opportunity:</b> We are an established family-owned Caravan Manufacturer focused on building a quality Australia product, as well as providing an enjoyable and healthy working environment.</p> <p><b>Responsibilities:</b>  Experience in the caravan industry, in particular Finishing and External Sealing.</p> <p><b>Full time position</b>  <b>Hours of work are 7am – 3.30pm Monday to Thursday &amp; 7am to 1pm Friday (overtime when required).</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Experience in Caravan Finishing and External Sealing is essential.</li> <li>• Strong understanding of Production Methods and Manufacturing processes.</li> <li>• Attention to Detail and a Keen Eye for Perfection</li> <li>• Problem Solving Skills.</li> <li>• An Appreciation for the Business and its Busy Demands.</li> </ul>

JOB ID: MP109	Manufacturing Operator	Location: Campbellfield
<p><b>Opportunity:</b> A great opportunity now exists for experienced person working rotating shifts, day, afternoon, and night shifts. Primarily this position is responsible for carrying out manufacturing functions in a safe manner within an extrusion facility, ensuring quality control measure are achieved.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Operate equipment and perform tasks in line with site Work Instructions/Safe Operating Procedures.</li> <li>Ensure product quality and packaging standards are maintained and comply with delivery targets.</li> <li>Participate in training to become a multi-skilled team member.</li> <li>Communicate and endorse safety practises, monitor key safety performance indicators, and visibly participate in promoting safety policies and initiatives.</li> <li>Take full accountability for personal safety and well-being, develop an understanding of risk minimisation, and be committed to achieving the highest possible standards for Safety, Health, and the Environment (SH&amp;E).</li> </ul> <p><b>As part of our diversity and inclusion journey, we are aiming to increase the representation of women across our business.</b></p> <p><b>We strongly encourage female applicants for apply.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Understanding of basic safety principles</li> <li>Ability to work autonomously and maintain a high level of activity across all shifts.</li> <li>Demonstrated experience in working in a team environment.</li> <li>Basic understanding of quality principles.</li> </ul> <p><b>Desirable:</b>            Previous experience in a manufacturing environment.            Experience in automated machinery.            Ability to identify problems and resolve or contribute to resolution there of            Forklift license.            Experience and knowledge of material handling.            Basic computer literacy skills</p> <p><b>Applicants must be prepared to undertake and pass a pre-employment medical inclusive of drug and alcohol test.</b></p>

JOB ID: MP110	General Labourer	Location: Melbourne CBD West
<p><b>Opportunity:</b> The largest multi-species processing facility processing beef, sheep, and goats. We are seeking worker who are eager to take the first step towards a career in the meat processing industry.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Have experience or be eager to train and work in various areas of our meat processing plant. Be comfortable working production environment, boning room, or slaughter floor.</li> <li>Handling raw meat and animal bi products</li> <li>Adaptable to a fast-paced physical role with a focus on safety and quality and willingness to learn and perform labouring duties such as trimming, packing, weighing labelling machine operating manual handling and cleaning.</li> </ul>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Available for time employment</li> <li>Available for an AM shift, onsite at 4.30am</li> <li>Flexible to work either 9-5-hour shift with a rotating rostered day off or 7.6-hour shift.</li> <li>Have reliable transport (there is no public transport in the area for the morning shift)</li> <li>Willing to undergo pre-employment medical and Q Fever immunisation.</li> <li>Reliable, committee, punctual, willing to learn and have positive attitude.</li> </ul>



JOB ID: C065	Cabinet Maker & Joinery Fitter	Location: Epping
<p><b>Opportunity:</b> We are looking for experienced person with relevant experience in cabinet making, to cater for an increase in production. Someone with an incredible attention to detail and who take pride in producing beautiful cabinetry.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Responsible for assembly, install of cabinetry and making final adjustments prior to completion.</li> </ul> <p><b>Full time position</b>  <b>\$55,000 - \$75,000 per year</b>  <b>Great hourly rates and working conditions.</b>  <b>Long-term job opportunity</b></p> <p><b>Start ASAP</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Minimum 1 years' experience in Cabinet Making.</li> <li>Have basic hand and power tool experience.</li> <li>Experience in adjusting/fitting cabinet hardware.</li> <li>Able to work in a fast-paced team environment.</li> <li>Patience with an eye for detail.</li> <li>Be reliable, keen, and willing to work overtime as required.</li> <li>Ability to management time and workloads effectively.</li> </ul>

JOB ID: C068	Marketing & Graphic Designer	Location: Epping
<p><b>Opportunity:</b> You will be part of collaborative team, working directly with In-House Marketing team and leveraging the expertise of external marketing and social media agencies. This collaborative environment allows you to contribute to exciting projects while collaborating with experienced professionals.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Design visually stunning graphics for print, digital media, and our caravan range.</li> <li>This includes brochures point of sale material, website graphics and caravan decals.</li> <li>Maintain brand consistency across all marketing materials.</li> <li>Collaborate on creative marketing campaigns and contribute fresh ideas.</li> <li>Assist with social media content creation, email marketing and presentation as needed.</li> <li>Capture and edit causal short videos for website and social media when required.</li> <li>Coordinate assigned projects with external agencies to ensure proper execution and completion.</li> </ul> <p><b>Full time position</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Strong portfolio showcasing your ability to create engaging visuals across mediums.</li> <li>Proficiency in Adobe Creative Suite (Photoshop, Illustrator, InDesign) is essential.</li> <li>Understanding of digital marketing principles, including websites, social media, and email marketing.</li> <li>A collaborative spirit, ability to clearly communicate ideas and work seamlessly with others.</li> <li>Strong organisational skills with a keen eye for detail, ensuring deadlines are consistently met.</li> <li>A passionate and 'can-do' attitude.</li> </ul>

JOB ID: MP111	Skilled Meat Workers	Location: Melbourne's north
<p><b>Opportunity:</b> We are a passionate and energetic individual who are committed to providing an effective professional service.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To adhere to Workplace Health &amp; Safety and Quality procedures.</li> <li>• Ability to work within a team environment with the ability to take direction.</li> <li>• Good communication skills essential,</li> <li>• Demonstrate integrity and good presentation.</li> <li>• A professional work attitudes.</li> <li>• The ability to work in a fast-paced environment.</li> <li>• Superior attendance.</li> <li>• Performing high levels of slaughtering duties.</li> <li>• High focus &amp; attention to detail.</li> </ul>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• A minimum of 2 years proven experience in slaughtering/boning duties required.</li> <li>• Relevant qualification (Cert 2/3 Meat processing) advantageous but not essential.</li> <li>• Knowledge and understanding of different rotations.</li> <li>• Proven high level of knife sharpening skills.</li> <li>• Knowledge and understanding of Quality Requirements.</li> <li>• Highly developed interpersonal and communication skills.</li> <li>• Ability to work independently and as part of a team.</li> <li>• Ability to work with supervisors on improving daily duties.</li> </ul>

JOB ID: CO69	Warehouse Hand (Storeperson)	Location: Epping
<p><b>Opportunity:</b> We supply many quality products and continuously strive to improve our offerings through sourcing innovative, high-quality goods.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Picking and packing of stock</li> <li>• Loading and unloading of stock form trucks and containers.</li> <li>• Palletising stock.</li> <li>• Using the automatic stretch wrap machine, various hand &amp; power tools, and mobile plant.</li> <li>• Breaking down and disposing of unused cartons.</li> <li>• General cleaning of warehouse areas.</li> <li>• General maintenance of warehouse equipment.</li> </ul> <p><b>Full time position</b>  <b>Training in systems and processes.</b>  <b>Staff discounts on our product range.</b>  <b>Good work life balance (no excessive additional hours)</b>  <b>Off road parking</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Possess solid experience in warehouse roles.</li> <li>• Be physically fit, self-motivated, reliable, and willing to work hard.</li> <li>• Have a stable work history.</li> <li>• Demonstrate an excellent attendance record.</li> <li>• Have a high attention to detail with good communication skills.</li> <li>• Be dedicated to working in a safe manner and satisfying customer needs.</li> <li>• Have a valid forklift license (advantageous).</li> <li>• Possess solid HR Forklift experience (advantageous).</li> </ul>

JOB ID: MP113	Spray Painter	Location: Kilsyth
<p><b>Opportunity:</b> With an extensive product portfolio covering all facets of functional and protective four-wheel drive equipment, our primary mission is to prepare vehicles and owners alike for the remote and hard conditions typically encountered off-road.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Spray painting bull bars and other accessories.</li> <li>• Detailing as required.</li> <li>• Colour mixing.</li> <li>• General housekeeping.</li> </ul> <p><b>Full time permanent position. Day and Afternoon shifts available 7am-3.06pm or 3pm-10.06pm</b></p> <p><b>Continual training-being aligned with Valspar, we ensure our staff are always up to date with the latest paint procedures. Company supplied PPE. Latest Tech spray guns provided.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Experienced spray painter with a good eye for detail to king our friendly team.</li> </ul> <p><b>Commencing ASAP.</b></p>

JOB ID: C071	Caravan Detailer	Location: Epping
<p><b>Opportunity:</b> We are looking for a motivated person to join our team, detailing the vans in preparation for customer handovers and the showroom floor.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Detailing the exterior of the caravans.</li> <li>• Interior cleaning of caravans.</li> <li>• General labour and housekeeping duties for dealership</li> </ul> <p><b>\$25 - \$35 per hour</b></p> <p><b>Full time position 38 hours per week with flexibility for over time.</b></p> <p><b>7.00am – 3.00pm Monday to Friday</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Mechanical aptitude.</li> <li>• Relevant industry experience</li> <li>• Skilled with workshop tools and equipment.</li> <li>• Valid driver's license.</li> <li>• Physically able to stand, sit, lift, move squat, walk, and climb during the course of the shift.</li> <li>• Able to read understand and follow workflow instructions.</li> <li>• Good verbal and written communications skills.</li> <li>• Able to work in a fast-paced environment.</li> <li>• Able to work independently.</li> <li>• Must follow all health and safety procedure and regulations and dictated by the organisational relevant laws.</li> </ul>

JOB ID: MP114	Production Engineer	Location: Kilsyth
<p><b>Opportunity:</b> Reporting to the Production Engineering Manager, you are responsible for overseeing and improving the production processes at the manufacturing site. A key function of the position is to ensure that all products are manufactured with utmost and quality according, to planned protocols and procedures using the appropriate technology and equipment.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• New products and process's introduction.</li> <li>• Production costing, BOM's and routing,</li> <li>• Design of production tooling, jigs and gauges using SolidWorks CAD.</li> <li>• Manufacturing and verification of production tooling and products OTS's</li> <li>• Production processes development.</li> <li>• PPAP documentation, including SOP's and PFMEA'S.</li> <li>• Continuous improvement.</li> <li>• Problem-solving and root cause analysis.</li> </ul> <p><b>Competitive base salary, plus super, leave loading, plus significant employee product discounts.</b></p> <p><b>Professional development opportunities internal business exposure and training</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Exposure to Fabrication Manufacturing is essential.</li> <li>• In-depth experience using SolidWorks is essential.</li> <li>• Automotive industry experience or tier one suppliers highly regarded.</li> <li>• Clear understanding of manufacturing and engineering processes.</li> <li>• 3 years in a similar role.</li> <li>• Relevant tertiary qualification highly regarded.</li> </ul>

JOB ID: C072	Caravan Ceramic Coating & Detailing	Location: Campbellfield
<p><b>Opportunity:</b> Our dedication to quality and customer satisfaction sets us apart, and we're now looking for someone to join our team.</p> <p>Your meticulous attention to detail and dedication will make you the last point of contact before our customers embark on their journey.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Detailed cleaning and preparation of caravans for pre-delivery.</li> <li>• Application of ceramic pain protection to approximately three weeks per week, ensuring a flawless finish.</li> <li>• Final detailing of vans prior to customer pickup, ensuring each caravan meets our rigorous standards of perfection.</li> <li>• Serve as the last point of contact customers, ensuring their complete satisfaction with their new caravan.</li> <li>• Maintain a clean and organised work environment.</li> </ul> <p><b>Full time position. \$28 - \$32 per hour. A competitive salary and benefits package.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Proven experience in detailing and ceramic pain protection application.</li> <li>• A keen eye for detail and a commitment to delivering high-quality workmanship.</li> <li>• Strong organisational skills and the ability to engage positively with customers.</li> <li>• A team player who can work collaboratively as well as independently.</li> </ul>

JOB ID: C073	Caravan 'A' Grade Electrician	Location: Epping
<p><b>Opportunity:</b> Our client who operates in caravanning Manufacturing, are seeking a person to join their team. This role is the perfect opportunity for a candidate who is hands on, mechanically minded and has worked in caravanning industries.</p> <p><b>Responsibilities:</b> This role is the perfect opportunity for a candidate who is hands on, mechanically minded and has worked in caravanning industries.</p> <p><b>Full time position</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• Strong understanding of relevant electrical standards and regulations 0 including AS/NZA 300.1.2.2022.</li> <li>• A working knowledge of electrical design for Extra Low Voltage and Low Voltage systems and ideally some experience with trailers and /or recreational vehicles.</li> <li>• Ensure supplier technical guidelines are rolled out and adhered to.</li> <li>• Ideal knowledge of Ener drive systems or power management systems.</li> <li>• Must have a driver's license and reliable transport.</li> <li>• Must have experience and certification in electrical trade.</li> <li>• Strong and effective communication skills</li> </ul>

JOB ID: MP115	Storeperson	Location: Broadmeadows
<p><b>Opportunity:</b> We are seeking team players who take pride in their work, to join our dedicated team of store people in our brand-new automated distribution centre, some of our well-known brands including Repco, AMX, NAPA Autoparts, Sparesbox and McLeods Accessories.</p> <p><b>Extensive training in all areas will be provided</b> by both our management team and your peers. You will learn a variety of skills in dispatching, inventory and be trained up to work with our brand-new technology and automation.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• You will be an integral part of our supply chain division.</li> <li>• Ensure our stores and customers have the stock they need in a timely manner daily.</li> <li>• Unpacking deliveries form suppliers, picking orders to be sent to stores or even operating forklifts and other materials handling equipment.</li> <li>• Be embraced into a supportive team culture focused on positivity and helping each other.</li> </ul> <p><b>Full time Permanent positions.</b> <b>Part time hours are available on day and afternoon shifts.</b> <b>Free onsite parking.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• <b>Be safety focused.</b> We take safety seriously here, and our first priority is to ensure everyone in our Distribution Centres are working safe, and have a safe environment to work in.</li> <li>• <b>Attention to detail.</b> Accuracy matters when it comes to packaging products for delivery through to inputting products codes for putting away within the automation system.</li> <li>• <b>Be keen to work across various areas of the Distribution Centre.</b> Working within different areas of the DC over time, gaining new skills and experiences.</li> <li>• <b>Ability to commit</b> to a specific shift roster on a continual basis.</li> <li>• <b>Be physically fit</b> (lifting 10kgs and above could be required based on your capacity).</li> <li>• <b>Be interested and capable of obtaining a forklift license</b> as part of your induction should it be required.</li> </ul> <p><b>LO/LF licenses as part of your onboarding), applicants who already hold LO/LF licenses are encouraged to apply.</b></p>

<b>JOB ID: MP116</b>	<b>Warranty &amp; Spare Parts Administrator</b>	<b>Location: Epping</b>
<p><b>Opportunity:</b> Join a dynamic and supportive environment and lend your administrative expertise to support our team.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>You will work between the warranty and spare parts department, liaising with customers and internal staff, you will follow processes and procedures set by the company to ensure a positive outcome for our customers.</li> <li>The role is multi-faceted, working between the warranty and spare parts departments.</li> <li>Assisting with bookings, customer service, phone calls, emails, transport, logistics, packing, account data entry</li> </ul> <p><b>Full time position</b></p> <p><b>\$28 to \$35 per hours.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Demonstrated experience providing administrative support in a busy office environment.</li> <li>Process warranty claims. Caravan and Warranty experience would be beneficial.</li> <li>Arranging internal packing information for dispatch and logistic booking experience</li> <li>Proven ability to develop and maintain effective working relations with internal and external stakeholders.</li> <li>Strong communication skills with the ability to work autonomously and within a team environment.</li> <li>Excellent organisational and time management skills and a can-do attitude.</li> <li>Enjoys learning different skills.</li> </ul>

<b>JOB ID: EN186</b>	<b>Workforce/Rostering Coordinator</b>	<b>Location: Victoria (various)</b>
<p><b>Opportunity:</b> We provide personal support to members of the community, to help them access a wide range of government services, health insurances and public transport information, improve road safety and interpreter services. You are a process driven and solution focused administrator with a passion for providing exceptional customer service.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Reporting to the workforce management lead, the operations administrator will contribute to the successful delivery and administration of the monthly rostering and scheduling for the team consistent with external stakeholder's expectations.</li> <li>You will maintain strong and positive relationships with internal stakeholders to ensure cooperation at all levels.</li> <li>Responsible for a range of administrative tasks, encompassing compliance, data collection and reporting, rostering, and scheduling as well as providing support to the Operations Support Centre team during high volume periods.</li> <li>You would be also working on Purchase Order systems by establishing new and maintaining existing supplier accounts.</li> <li>You will be well supported by a supportive leadership team within an environment that fosters precision, quality, and compliance.</li> </ul> <p><b>Part time permanent, 3 days a week opportunity.</b></p>		<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>A valid Victorian Driver's License</li> <li>Certi IV in Business Administration (desirable)</li> <li>Australian Citizens</li> <li>Experience in a similar roster administration role.</li> <li>Experienced at dealing with conflicting priorities with proven ability to meet deadlines.</li> <li>Strong administration skills with sound planning, organising, and monitoring skills,</li> <li>Well-developed interpersonal skills, strong verbal, and written communications skills.</li> <li>Strong customer service focus.</li> <li>Well-developed negotiation, problem-solving and decision-making skills.</li> <li>High level of accuracy and attention to detail.</li> <li>Able to demonstrate initiative and work autonomously on a variety of tasks.</li> <li>Ability to work flexible hours.</li> <li>Intermediate Microsoft Office skills – particularly Excel skills.</li> <li>Ability to adapt and implement change.</li> </ul> <p><b>This is a position of trust and responsibility and to support this we will conduct a thorough probity assessment, which includes national police check as an essential selection component for this role.</b></p> <p><b>Successful candidate to be fully vaccinated against COVID-19 to ensure the safety and wellbeing of our people.</b></p>