

**PERMANENT PART-TIME AND FULL-TIME
EMPLOYMENT OPPORTUNITIES
07th March 2024**

To find out more, please mail to employmentservices@melbournenorth.com.au

VACANCY ID	POSITION	SUBURB
C013	Despatch Yard Hand	Dandenong South
C018	Production Team Members	Somerton
C019	Plumbing Technician	Somerton
C024	Assistant Accountant	Keysborough
C025	Welder	Campbellfield
C027	Caravan Detailer/Yard Hand	Frankston
C028	Qualified Electrician (A Grade)	Dandenong South
C030	CNC Programmer/Cabinet Maker	Campbellfield
C032	Handover/Delivery Assistant	Campbellfield
C051	Accounts Payable/Purchasing Officer	Campbellfield
C052	Design & R&D Engineer	Campbellfield
C053	Caravan Service/Technician	Bayswater North
C054	Production and Assembly Worker	Keysborough
C055	All Rounder/HR Driver	Tottenham
C056	Caravan Technician	Epping
C057	Assembly/General factory hand	Epping
C058	Warehouse person	Campbellfield

JOB ID: C009	General Labourer	Location: Coolaroo
<p>Opportunity: We seek a General Labourer/Assembly Worker to join our growing team. General knowledge of laser cutting, folding, and fabrication processes is advantageous.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Assembly of production parts (metal) • Sort, organize, and store materials • Wear safety gear at all times • Operate heavy machinery like forklifts to move or store inventory • Ensure workspace is free of debris and remove safety hazards from aisles • Work as an active team member to complete team goals <p>\$25–\$35 per hour</p> <p>6.00 am to 2.30 pm (Monday to Thursday)</p> <p>6.00 am to 12 pm (Friday)</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Forklift License • Valid driver's license • Physically fit & and able to stand, sit, lift, move, squat, and walk. • Good verbal and written communication skills • Able to work in a fast-paced environment • Able to work independently. • Organized and able to store items efficiently • Must follow all health and safety procedures and regulations as dictated by the organization and relevant laws.

JOB ID: C013	Despatch Yard Hand	Location: Dandenong South
<p>Opportunity: We are currently looking to hire a Yard Hand to join our team. The yard hand's key responsibility is to assist in all areas of the Despatch, including moving, storing, picking up, and allocating parts.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Locate, move, and position caravans to allow work to be performed • Ensure vans, parts, and deliveries are checked for damage prior to loading and receiving • Ensure all parts, materials, and vans are dispatched efficiently and packaged safely • Pre-delivery checks for all vans before they get sent out • General cleaning and maintenance of the warehouse <p>Permanent Full-time (Monday to Friday - 6:30 am - 3.30 pm). Weekly pays</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Work in a fast-paced environment. • Work towards deadlines. • Good organizational and planning skills. • Preferably have experience driving a tractor, but not essential. • Previous experience reversing and towing caravans, but not essential. • Strong work ethic • Strong awareness and focus on Occupational Workplace Health & Safety

JOB ID: C018	Production Team Members	Location: Somerton
<p>Opportunity: We are looking for enthusiastic individuals to join our ever-growing team based in Melbourne's Northern suburbs. In the role, you will be trained on a variety of tasks to be performed during the caravan assembly process.</p> <p>Roles available:</p> <ol style="list-style-type: none"> 1. Production Team Members 2. Forklift Operators 3. Pick/Packer 4. Spray Painters 5. Upholstery Operators <p>Responsibilities:</p> <ol style="list-style-type: none"> 1. Works collaboratively within a team environment. 2. Follows Standard Operating Procedures and achieves cycle time. 3. Always follows Health and Safety Policy and Procedures/instructions. 4. Collaborates with other team members and communicates effectively. 5. Monitors own work with respect to compliance with all relevant regulations and statutory requirements. 6. Ability to use hand tools and power tools to complete caravan assembly and accessory fit-off. <p>Entry level \$24.50 - \$28.00 per hour depending on experience + super</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • No previous experience required.

JOB ID: C019	Plumbing Technician	Location: Somerton
<p>Opportunity: Fantastic opportunity for an enthusiastic plumbing technician to join our ever-growing team based in Melbourne's Northern suburbs. You will be privileged to work alongside a hard-working team in a positive and cohesive atmosphere.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Supporting the qualified plumber and production team • Fitting pipes, parts, and accessories to caravan as per specifications. • Understanding of the correct tools and equipment necessary to successfully complete a job. • Been a team player in the Plumbing team, ensuring that all work is in accordance with relevant rules and regulations. • Maintaining cleanliness of work environment and ensuring safe conditions. 		<p>Requirements:</p> <ul style="list-style-type: none"> • Australian working rights. • A safety mindset. • A can-do attitude and interest in problem-solving. • Ability to work well in a team and autonomously when required. • An ability to adapt to a changing environment. • The ability to prioritize and meet deadlines. • Strong attention to detail and being a forward thinker. • Excellent communication skills, both verbal and written.

JOB ID: C024	Assistant Accountant	Location: Keysborough
<p>Opportunity: A premium adventure travel and off-road brand with a portfolio of exciting, market-leading camper trailers and off-road hybrid caravans.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> Reporting to the Financial Controller, this role supports the Finance Team Reconciling daily, monthly, and yearly transactions Accounts Payable: keeping a record of invoices and ensuring timely payment. Accounts Receivable; following up on overdue invoices. Key point of contact for other departments on financial and accounting matters, in particular, the Sales and Customer Service Teams Purchasing and Warehouse Support Procurement of office supplies Providing basic IT support and addressing inquiries Establishing new accounts and assisting with CRM implementations 		<p>Requirements:</p> <ul style="list-style-type: none"> Reporting to the Financial Controller, this role supports the Finance Team; Reconciling daily, monthly, and yearly transactions Accounts Payable; keeping a record of invoices and ensuring timely payment. Accounts Receivable; following up on overdue invoices. Key point of contact for other departments on financial and accounting matters, in particular, the Sales and Customer Service Teams Purchasing and Warehouse Support Procurement of office supplies Providing basic IT support and addressing inquiries Establishing new accounts and assisting with customer relationship management (CRM) implementations

JOB ID: C025	Welder	Location: Campbellfield
<p>Opportunity: A growing and progressive caravan chassis maker seeking applicants who enjoys working as part of a dedicated team in a fast-paced environment.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> Aligning parts to be joined using hand tools and measuring instruments. Cleaning and smoothing welds by filling, chiselling, and grinding. Studying blueprints, drawings, and specifications to determine job requirements. Join metal sections using various welding techniques, bolting, and riveting etc. <p>Permanent Full time (38 Hours per week). \$60K - \$79,999 (Based on experience)</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Caravan Chassis/Trailer experience (Preferred). Welding experience Able to work in a fast-paced environment. Reliable and dedicated person <p>Willing to work overtime.</p>

JOB ID: C027	Caravan Detailer/Yard Hand	Location: Frankston
<p>Opportunity: Brilliant opportunity for an enthusiastic and experienced Caravan detailer to join our ever-growing team. You will be responsible for maintaining the yard in an organised, clean, and tidy condition including maintaining clean condition of the vehicles.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Detailing and washing of vehicle • Pre-handover preparation of vehicles for customers and events • Assisting in the overall appearance and presentation of the site • Drop-off and pick-up of vehicles when required. <p>Market Competitive salary</p> <p>Free parking on-site</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Current Australian working rights • Valid Driver's License • Safety conscientious, ALWAYS • Possess an eye for detail & have clear commitment to working to a high standard of finish. • Loves to work in a team. • A can-do attitude and interest in problem solving

JOB ID: C028	Qualified Electrician (A Grade)	Location: Dandenong South
<p>Opportunity: The largest manufacturer of recreational vehicles and leisure homes in Australia and New Zealand. Recently changed the working hours to a 9-day fortnight. A 9-day fortnight working pattern is a compress working week where each employee has every second Friday off work.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • In this role you will be required to look after the allocated electrical work within our Maintenance Department covering 7 factories and 3 office buildings. You will also be responsible for carrying out project work as required. <p>Permanent Full Time. Monday to Friday: 6.30am – 2.50pm \$44 - \$45 per hour. Fortnightly RDP for full time employee All tools are provided. Provides extensive training and support.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • A current Victoria A Grade License • Demonstrate a 'can do' attitude towards meeting deadlines. • Strong fault-finding skills. • Excellent communications skills • Show a positive and flexible attitude • Ability to prioritise jobs and effectively manage your time. • Ability to manage stock. • At least 2 years' experience working with machinery. • PLC experience is an advantage.

JOB ID: C030	CNC Programmer/Cabinet Maker	Location: Campbellfield
<p>Opportunity: A Markert leader in the premium off-road caravanning segment, distributing over Australia. We pride ourselves on a work culture that supports and rewards people. We are a work-hard, play-hard team looking for like-minded people to join us in this office-based role.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> You will be responsible for the programming of the Biesse CNC machines, which produce all our cabinetry for our production line. The ideal candidate will have hands on experience in cabinet making and be looking to develop their skills in CNC programming. We will provide training but require an enthusiastic individual with a willingness to learn. <p>\$25 - \$35 per hours. Full Time position 38 hrs/ week, 7.00am – 3.30pm Monday, 7.00am – 3.30pm Tuesday to Friday</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Cabinet Maker (Trade qualified preferred) Excellent communications skills Strong teamwork High attention to detail and quality workmanship Able to work in a fast-paced environment. Must follow all health and safety procedure and regulations as dictated by the organisation and relevant laws

JOB ID: C032	Handover/Delivery Assistant	Location: Campbellfield
<p>Opportunity: An Australian company dedicated to designing and manufacturing what are arguable Australia's most affordable, reliable Off-Road Camper Trailer & Offroad Caravans Your primary role is to efficiently handover our products to our clients and lead them through an exceptional handover process using our online videos and training sessions.</p> <p>Co-ordinate quality checks and pre-sale works to ensure handovers and create an engaging and fun WOW experience for our customers upon taking delivery of their brand-new Camper trailer or Caravan.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> Handover of Camper Trailers and Caravans Preparing the Camper trailer and Caravan for customers handovers as per our policy Show customers through product range and the practical use of their product. Be willing to undertake the roles as registration officer for QLD (Training provided) Answering enquiries via e-mail and phone Quality checks of product <p>Monday to Friday 8.30 – 5.00pm, Saturday 8.am – 1.00pm roster. Rewards: Salary + Uncapped Commissions Full training provided.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Outgoing Willingness to be hands on and be an active part of our Sales and After Sales Team Enthusiastic and self-motivated Excellent people skills Practical skills and technical competence Attention to detail. Computer literacy including basic knowledge of Excel & Word. The ability to work as a vital part of our customer service team. Ability to work autonomously and unsupervised. Clear and confident communication skills Camping/4wd experience or interest is an advantage.

JOB ID: C051	Accounts Payable/Purchasing Officer	Location: Campbellfield
<p>Opportunity: We are leading innovator where we design and engineer the best caravan chassis. We specialize in designing and manufacturing caravan chassis that set the standard for durability, mobility, and cutting-edge technology. As we continue to expand our operations, we are seeking a highly skilled and motivated person.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Timely and accurate purchasing, tracking purchase orders. • Inventory control. • Regularly reconcile accounts and statements, addressing any discrepancies and maintaining strong relationships with suppliers. • Ensure compliance with company policies and relevant regulations at all accounts payable processes. • Processing of payments (in MYOB) along with the related reconciliations. • Reporting to the Accountant and the Chief Financial Officer. <p>Full time position \$60,000 - \$70,000 pa</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Eagerness and enthusiasm to learn. • Polite and friendly telephone manners. • Speed & accuracy of data entry is extremely important. • Excellent time management. • Team players. • Strong problem-solving skills. • Sound experience and up to date MYOB knowledge. • Good Word and Excel knowledge. • Strong attention to detail. • Professional, trustworthy and respect confidentiality. <p>Ongoing internal training</p>

JOB ID: C052	Design & R&D Engineer	Location: Campbellfield
<p>Opportunity: We pride ourselves in being able to listen and learn from prospective caravan buyers about what they want or envision in a modern caravan. We have achieved this by consistently improving our build process and keeping up to date with the latest construction methods.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Designing and updating floor plan of different caravans. • Dealing with dealerships regarding floor layout, furniture designs and other engineering aspects regarding the caravans. • Designing the 3D model of furniture of the caravans. • Preparation CNC cutting data for each caravan furniture, which includes nesting and producing G-codes. • Organising the scheduling for on time delivery of caravans. • Research and development of new technology which can potentially improve the production and quality of the caravans. 		<p>Requirements:</p> <ul style="list-style-type: none"> • Someone who has knowledge of operating mechanical designing software's preferable AUTOCAD and INVENTOR. • Past work experience would be a great advantage. • Knowledge of CNC machines and G-codes is a must. • Knowledge of mechanical equipment used in caravans. • Basic knowledge of caravans is a must. • Fluent in using Microsoft excel and database. <p>If you are self-motivated, display good initiative, demonstrate a strong desire to learn and grow as a part of our talented and dynamic organization, we offer the successful candidate a competitive salary commensurate with skills and experience.</p>

JOB ID: C053	Caravan Service/Technician	Location: Bayswater North
<p>Opportunity: Our award-winning dealership prides itself on our professional and friendly team members and is looking to expand our Service team. Join our team in our Service Centre with an immediate start for the successful person.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Brakes & Bearing services on caravans. • Suspension repairs and maintenance • Some cabinet making and repairs. • 12-volt installation and repairs • Caravan appliance and accessory installations • Some caravan repairs including Cladding removal and refitting. • You must have a keen for eye detail, strong work ethic and a commitment to attaining a high level of workmanship. <p>Full time position \$50,000 - \$60,000 pa</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Driver's License • Effective written and verbal skills • Good attention to detail & accurate time management skills • Prompt, punctual, well-presented, and respectful of customers, peers, and management. • RV and caravan experience is highly desirable but not a necessity. • Mechanical experience

JOB ID: C054	Production and Assembly Worker	Location: Keysborough
<p>Opportunity: We strive to be the best in all we do (products, service, brand, company culture), and we need driven, ambitious, highly self-motivated team players to join our production team.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Assist with container unloading (manual lifting) • Assembling of camper trailers and caravans within set time frames. • Provide repairs to production and customer campers and caravan. • Plumbing, carpentry, mechanical, electrical, 12V electrical tasks as required. • Troubleshoot and diagnosis problems, replace or repairs parts, test and make necessary adjustments. • Detect faulty operations and ensure products are working exactly as intended and are free of defects or other issues. • Comply with OH&S regulations and maintain clean and orderly work areas. • Attend required training e.g. 5S, safety, quality training. • Other ad-hoc tasks as required. <p>Full time position Regular team lunches & BBQ's. Reward and recognition program.</p> <p>Free Parking Social hours: Monday to Friday – 7am – 3am Optional overtime available.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Previous RV/trailer/caravan service, manufacturing and /or mechanical experience highly regarded. • Forklift license (not mandatory) • Driver's license and access to own vehicle preferred. • Proficient with a variety of hand power tools e.g. general mechanical tools. • Post important is a good attitude and strong work ethic.

JOB ID: C055	All Rounder/HR Driver	Location: Tottenham
<p>Opportunity: A Construction and event facility hire company. Our market leading, off grid, energy rated, turnkey facilities provided both long- and short-term hire options to the construction and event industries.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Bulk ware delivery • Caravan delivery and relocations • Field servicing/water Ute deliveries • Yard hand/maintenance <p>\$35 - \$40 per hour Overtime/weekend work available Secure long-term opportunities</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • HR Experience • Previous trade experience

JOB ID: C056	Caravan Technician	Location: Epping
<p>Opportunity: We sell new caravans but also take on trade-ins and sell used caravans too. Our workshop carries out repairs, servicing and maintenance, caravan improvements and general pre-delivery checks.</p> <p>Are you a handyman or generally good on the tools? Enjoy repairing or maintaining items in your home? Or perhaps you're a caravanner who loves to do your own maintenance and improvements. We'd love to hear from you.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Inspecting caravans for maintenance items required • Carrying out Pre-delivery inspections on new caravans • Repairing or replacing items on caravans • General servicing • Installation of new products or accessories as required. • Liaising with our Service Advisor on customers needs and items for concern. • Ensuring a customer's caravan is in the best possible condition. <p>Full time position. Monday to Friday. Remuneration will be competitive based on previous experience and current skills.</p>		<p>Requirements:</p> <p>We are hiring based on personally and your general handyman skills. You don't have to have previous caravan experience – but a handy knowledge of general trades will be perfect for this role.</p> <p>We will provide as much or as little training as you require.</p> <p>This is a rate opportunity to join our team in a time where huge growth is happening for our business and our industry.</p>

JOB ID: C057	Assembly/General factory hand	Location: Epping
<p>Opportunity: We stand as pioneers in crafting high-quality Caravan Chassis and trailers for the thriving Industry. As we expand in operation, we're on the look out for dedicated individuals to join our assembly team. You have a passion for precision, an eye for detail, and a commitment to producing top-tier products, this role is for you.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> Join our assembly team and play a pivotal role in assembling and finishing our chassis to the highest quality standards. As an integral part of the product and process, your craftsmanship will contribute to the excellence that defines our products. <p>Full time position. \$26 - \$36 per hour Competitive salary offering reflecting your skills and dedication. Thrive in a great team environment that fosters collaboration and innovation. Work in our brand new, state-of-the-art factory equipped with cutting-edge technology.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Proficient use of power tools Strong communication and interpersonal skills Previous assembly experience, preferable in a manufacturing setting High level of attention to detail to ensure the highest quality standards. Team player with a willingness to collaborate effectively. A proven track record of good attendance and a commitment to maintaining a neat and safe work ethic.

JOB ID: C058	Warehouse Storeperson	Location: Campbellfield
<p>Opportunity: We are known for our quality in products with first class service. We have an enthusiastic motivated team, both in the product we deliver and how we deliver it. This is an attitude that extends to our customer focused and feedback. Our workplace is an energetic company where good vibes and workplace satisfaction take a high priority and culture is key. We are seeking someone for an immediate start.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> Loading and unloading of trucks Unloading containers Cleaning/organisation of the warehouse environment Adhering to safety standards Stock control. Lifting/moving of products up to 20kg in weight General assistance in other areas of the business Picking/packing orders Local pick up/deliveries. <p>Full time position Monday –Thursday 38 hours/per week. \$55,000 - \$70,000 per year Close-knit, friendly environment Opportunities to develop yourself. Training in products, safety, and process Above award remuneration Friendly staff with Family oriented environment</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Self-motivated, takes initiative, pro-active, can work independently. Good communication skills, able to read and interpret invoices/loading documents. A forklift license is required. High Reach experience and a Medium Rigid truck license would be a bonus. Previous experience in a Warehouse environment is essential.

JOB ID: C059	Caravan Chassis Fitter Installer	Location: Campbellfield
<p>Opportunity: A custom caravan manufacturer is looking for a skilled individual to fit/install caravan chassis.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Receive rolling chassis as per order & quality standards. • Using a variety of tools and safety equipment, fit/install the caravan chassis as per requirements. • Enjoy variety of work where each caravan is unique. • Communicate with Production Supervisor and other team members. • Sign off on job completed. • Prior experience in the same role or similar is highly regarded. <p>Full time position Great pay. \$30 - \$40 per hour depending on experience Mon – Thurs 6,30am to 3pm Friday 6.30am to 12.30pm Friday. Possible overtime. Training & Skills advancement opportunities Regular staff lunches Friendly and supportive environment</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Must be good with their hands and confident with tools. • Able to follow quality process & be accountable for the work produced. • Work autonomously or work well as a team player. • Understand and priorities safety in the workplace for self and others. • Be a good communicator and have a positive attitude. • Has attention to details & takes pride in work produced.

JOB ID: C060	Caravan Building Technician	Location: Somerton
<p>Opportunity: Are you a skilled caravan building and construction? Are you passionate about creating high-quality caravan products? Join our team at Essential Caravans, a prominent name in the caravan industry, and help us build exceptional caravans that provided memorable experience for our customers.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Construct and assemble caravan structures, interiors, and exteriors. • Perform quality checks and inspections to ensure caravan compliances with safety and quality standards. • Collaborate with the design and engineering teams to implement new features and improvements. • Troubleshoot and address building-related issues and defects. • Maintain a clean and organized workspace. <p>Full time position A dynamic and welcoming work environment. Opportunities for professional growth and development Competitive compensation and benefits The chance to be part of a leading company in the caravan industry.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Prior experience in caravan or RV building and construction. • Strong knowledge of caravan components, materials, and construction techniques. • Ability to interpreted technical drawings and schematics. • Attention to detail and commitment to producing high quality work. • Excellent teamwork and communication skills