

CURRENT VACANCIES {15th December 2021}



PLEASE POST OUR CURRENT VACANCIES FOR YOUR JOBSEEKERS.

Please send **résumés** to info@melbournenorth.com.au quoting the job ID and **streaming code** (if applicable).

Feedback on referrals can also be obtained by emailing to this address with contact details and the client's name, or by ringing Mike Iaccarino on 9479 5695.

All our vacancies are also posted on MN Joblink, <https://www.mnjoblink.com.au/> which is a jobsite which lists a wide range of vacancies located in Melbourne's North.

(To unsubscribe from NORTH Link updates email us or call 9479 6548.)

NORTH Link JOB ID: JV164	Position title: Construction Labourers & Operators, Engineering grads. (several positions)	Location: Northern Metropolitan Suburbs
<p>Opportunity description:</p> <ul style="list-style-type: none"> Established company doing land subdivisions, road widening, bridges, etc. Opportunities for advancement & personal development Work is physical <p>Mon-Fri: 7am-5pm; Sat: 7am-1pm \$28/hr casual rate</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Fit and active Enjoys physical work including in cold environments Fast paced, continuous work Strong work ethic White Card Driver's licence & own transport Speaks & understands English Mature & reliable 	

NORTH Link JOB ID: JV353	Position title: Experienced Fibreglass Laminator	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> Leading company manufacturing horse float roofs, saddle float boxes and dog wash spas and other fibreglass components Using a Chopper gun, which sprays out fibreglass onto the moulds Immediate start <p>Mon-Fri: 6.30am-2.30pm</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Must have experience working with fibreglass Able to work in an environment with strong odours Forklift licence would be an advantage Fit and healthy and able to be on feet the whole day Some lifting, but usually in pairs for heavy objects Sufficient English to understand instructions and be able to communicate 	

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NORTH Link JOB ID: JV361	Position title: Furniture Upholsterer or apprentice	Location: Airport West
<p>Opportunity description:</p> <ul style="list-style-type: none"> To join an Australian made quality furniture manufacturer Join a tight knit, busy & passionate team Upholstering sofas, chairs and beds in various fabrics and leathers Lots of room to grow in the role <p>Salary: Dependent on skills and experience</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Qualified or experienced Upholsterer, or seeking an apprenticeship Enthusiastic and dedicated Willingness to take ownership & responsibility Willingness to work in a team environment Prepared to take direction & follow instructions Be punctual & reliable

NORTH Link JOB ID: JV392	Position title: Factory Hand (Casual)	Location: Heidelberg West
<p>Opportunity description:</p> <ul style="list-style-type: none"> Casual on-call positions for 3 days a week in a well-established market leader in HVAC supply systems On the job training will be provided Immediate start <p>\$Award 7am-3:30pm</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Able to read English / write legibly /count accurately Live within 15KM or half hour travel time max of Heidelberg West Own transport Good timekeeper Keen to work Ability to follow direction/instruction from Supervisors/Managers Ability to adhere to OHS requirements Able to complete some heavy lifting Must have own work boots (preferably steel capped) Own Hi Viz work clothes (preferable) 	

NORTH LINK JOB ID: JV422	Position Title: Customer Contact Officer	LOCATION: Essendon Fields and Mill Park
<p>Opportunity description:</p> <ul style="list-style-type: none"> Opportunity suited to outcome driven individuals Collaborative & high-performance environment Answer in-bound calls on behalf of an Australian Government department Providing outstanding customer service and assistance with comprehensive solutions Opportunity to upskill Paid training provided Fast paced workplace <p>Mon-Sun between 8am and 8pm 12-month fixed term contract, full-time</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Proof of Australian Citizenship Call Centre or customer service experience would be well regarded Computer competency Strong desire to learn new skills Resilience & tolerance Mindful of the importance of security & confidentiality Working to key performance indicators Very good communication skills Be process driven An engaging phone manner

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NORTH Link JOB ID: JV433	Position title: General Hand	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Food manufacturing company • General maintenance and support around all aspects of the plant, providing assistance where and when required • Do some pick-ups and deliveries • Assisting with production, packing & stores • Assisting the Maintenance Manager <p>Mon-Fri: Flexible hours Salary: \$ Dependent on skills and experience</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Hands-on person with mechanical nous • Comfortable doing all sorts of general maintenance work • Flexible, and willing to help out as required • Driver's licence • Demonstrate a history and an interest in fixing and general maintenance • Forklift licence or willing to obtain

NORTH Link JOB ID: JV449	Position title: Fabric Cutter	Location: Airport West
<p>Opportunity description:</p> <ul style="list-style-type: none"> • To join an Australian made quality furniture manufacturer • Join a tight knit, busy & passionate team • Upholstering sofas, chairs and beds in various fabrics and leathers • Lots of room to grow in the role • State of the art Lectra marker making & cutting machines <p>Salary: Dependent on skills and experience</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Experience fabric cutter • Experience with various fabrics & leathers is ideal

NORTH Link JOB ID: JV458	Position title: TIG Welder/Sheet Metal worker	Location: Reservoir
<p>Opportunity description:</p> <ul style="list-style-type: none"> • This is a full-time position, Monday to Friday, Work with an established company with over 28 years of experiences • Manufacture commercial kitchens, stainless steel bench work, sinks, etc. • Build refrigerated displays such as cake, sandwich deli and butcher displays <p>2nd or 3rd year apprentices are encouraged to apply</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Experienced TIG welder required • Attention to detail • Problem-solving • Hand-eye coordination • Reliable and conscientious

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NORTH Link JOB ID: JV459	Position title: Housekeeping / Housekeeping Team Leader	Location: Bundoora
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Cleaning guest rooms; including bedrooms, bathrooms, floors, and corridors to the hotel's high standards within the allocated time • Ensuring towels and linen are refilled, replaced, and stored correctly • Vacuuming, deep cleaning, dusting, changing bed linen, and replenishing the amenities • Work with other departments to ensure pantries, corridors and service areas are kept in good condition • Reporting lost property following correct hotel procedures • Report maintenance requirements, ensuring all equipment is maintained, used, and stored correctly • Using correct chemicals for cleaning purposes using safe work practices and all WH&S policies and procedures are followed <p>Permanent part time positions - job security, plus accrued annual leave, sick and carers leave</p> <p>In house training provided</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Available to work a minimum of at least 3 weekdays, public holidays, and weekends • Previous experience as a room attendant in a 4/5-star hotel • Grooming and presentation skills • Professional communication skills and have a very strong eye for detail • Ability to multi-task, work under pressure and problem solve effectively

NORTH Link JOB ID: JV481	Position title: Packer	Location: Fawkner
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Food manufacturing company • Packing filling into tubs and tubs into cartons • Sealing cartons <p>Dayshift Mon-Fri: 7am-3pm or Afternoon shift: 3pm-10pm \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Keen and reliable • Previous work in food manufacturing would be an advantage but not essential • Able to lift cartons of about 15kgs regularly • Ability to communicate and follow instructions • Concentration & attention to detail • Safety conscious

NORTH Link JOB ID: JV491	Position title: General Factory Hand	Location: Heidelberg West
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Pickup & deliveries • Packaging • Assembly • Sorting • Building pallets • Workshop duties 		<p>Requirements:</p> <ul style="list-style-type: none"> • Forklift licence • Manual driver's licence • Excellent communication skills • Honest • Hard worker • Positive attitude • Great team player

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NORTH Link JOB ID: JV501	Position title: Sorting/Bundling	Location: Thornbury
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Leading clothing manufacturer • Assisting with warehouse duties • Picking and budling garments according to their identification numbers • Packing garments into boxes and attaching labels <p>Mon-Fri: Casual 38 hours Salary: Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Fast-paced environment requiring high level of hand-eye coordination • Some picking and packing experience preferred • Sufficient English to understand and read instructions and label cartons • Must be able to count items accurately • Able to lift up to 25kgBright & willing to learn

NORTH Link JOB ID: JV502	Position title: Packer/Operator	Location: Campbellfield
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Aluminium Supplier • Packing aluminium • Physical work • Scope to progress to operating the Extruding Press <p>Mon-Fri: Rotating Shifts, 6am – 2pm; 2pm-10pm; & 10pm-6am \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Previous factory experience • Willingness to learn and progress • Able to communicate in English • Fit and active • Have the nous to learn new things • Fork lift licence would be highly regarded.

NORTH Link JOB ID: JV506	Position title: Heavy Diesel Mechanic (Hydraulics)	Location: Sunshine North
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Quality manufacturer of tipping bodies 7 trailers • Study blueprints, drawing & specifications to determine job requirements • Install & repair hydraulic pumps, control valves, cylinders, lines & hoses • Use a range of equipment & machinery • Prepared to work overtime, as required <p>38hr day shift position, plus overtime \$35 – 39.99/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Mechanical trade or equivalent or relevant experience, or • Diesel Motor Mechanic (mobile plant) or equivalent or relevant experience • Minimum 3 years experience • Experience in installing hydraulic PTO & pumps an advantage • Experience in fitting up road vehicles an advantage • Experienced in reading hydraulic and pneumatic diagrams • Forklift licence an advantage • Strong adherence to OH&S • Self-motivated & able to work independently • Physical fitness to undertake tasks

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NORTH Link JOB ID: JV508	Position title: Mechanical Fitter Assembler	Location: Sunshine North
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Quality manufacturer of tipping bodies & tipping trailers • Studying blueprints, drawings and specifications to determine job requirements • Install pneumatics, braking systems, wiring looms and lights • Fitting of equipment to new trucks and trailers <p>Mon-Fri 38 hour week, plus overtime \$30-34.99/hr</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Mechanical Trade or equivalent or relevant experience • Minimum 2 years experience • Experience in fitting up road vehicles is an advantage • Forklift license is an advantage • A strong adherence OH&S and keeping a safe workplace • Self-motivation and able to work independently as required • Physical fitness to undertake tasks • Experience in using a variety of power and hand tools • Prepared to work overtime, as required 	

NORTH Link JOB ID: JV509	Position title: Metal Fabricator	Location: Sunshine North
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Quality manufacturer of tipping bodies & tipping trailers • Studying blueprints, drawings and specifications to determine job requirements • Fabricate trailer bodies from steel, Hardox and aluminium • Fabricate trailer chassis from steel • Welding using GMAW processes <p>Mon-Fri: 38 hours + bonus + overtime</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Fabrication trade or equivalent or relevant experience • Extensive experience in using GMAW welding processes • Minimum 3 years' experience in welding aluminium or steel • Ability to work with a range of metal types and thicknesses • Experience in the reading of engineering drawings and welding symbols • A strong adherence to OH&S and in keeping a safe workplace • Self-motivated with a 'can-do' attitude and able to work independently as required • Experience in fitting up and welding road vehicles an advantage • Forklift licence an advantage 	

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NORTH Link JOB ID: JV510	Position title: Laundry Operator	Location: Fitzroy
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Clothing laundry • Brushing clothing on a mannequin up and down using a suspended brush • Repetitive work <p>Mon-Thurs: 7.30am – 4.15pm \$Award Immediate start</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Fit & active to work in a fast-paced environment • Need to be over 5feet 5inches (165cm) tall to operate the machines • Diligent and reliable • Experience and understanding of laundry process techniques • Experience in dye house production • Prior experience in denim industry (not essential) • Leadership skills 	

NORTH Link JOB ID: JV511	Position title: Office Admin	Location: Box Hill
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Suburban accounting practice • All aspect of office administration including, data entry, filing, etc. <p>Mon-Fri: 9.30am – 5.30pm \$Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Speak Mandarin • 1-2 years experience in office administration • Experience in an accounts environment would be an advantage • Able to use computers incl. Word & Excel • Conscientious and reliable 	

NORTH Link JOB ID: JV514	Position title: Recycling Sorters/Process Workers	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Operate processing equipment including but not limited to shredders, granulators, and bagging station • Operate forklift to move materials for processing, storing, and transporting • You may also be required to carry out basic maintenance tasks <p>\$29.44-\$33.56 Casual, morning & afternoon shifts</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Demonstrated experience operating equipment in a manufacturing environment • Forklift licence – desirable • Ability to work up to 10 hour shifts in adverse conditions • Ability to work in a fast-paced environment with a focus on safety, quality, customer service and innovation • Understanding of safe work practices and manual handling Have a good work ethic and employment history • Due to the environment of the plant, those experienced in working in Meat or Recycling plants are recommended to apply 	

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NORTH Link JOB ID: JV520	Position title: General Hand	Location: Richmond
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Entry level position with a company that has over 20 years' experience • Supplier of products related to care and restoration of natural stone • Option to enter into an apprenticeship in stone masonry • Gain knowledge about natural stone and its restorative processes • Great prospects for career advancement through to Service Manager • Be part of an ambitious and motivated product services team • Attend to service jobs appointed by the Service Manager • Clean and maintain equipment • Participate in training <p>\$43,000 per annum Mon-Sat: Full time</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Year 12 • Interest in doing hands-on work • Good listener who is willing to learn and to follow instructions • Seeking a career opportunity • Exceptional work ethic • Passion to learn and gain new skills in stone restoration • Excellent communication skills • Willingness to be part of a high performing team • Adaptable to an ever-changing environment • Self-motivated and confident in undertaking tasks as directed • Basic computing skills including MS Office, Cloud, etc. • No prior experience required as full training will be provided.

NORTH Link JOB ID: JVES003	Position title: Caravan Manufacturing Employee (Multiple Positions)	Location: Northern Suburbs
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Be part of the fast-growing caravan manufacturing industry • Fully paid training • Ongoing employment • An experienced 'buddy' to show you how to do the job and help you settle in • Support and mentoring • Learn transferable skills • Career progression <p>Responsibilities / duties:</p> <ul style="list-style-type: none"> • Assist in building caravans by assembling cabinetry, panels and other components • Install all internal and external fittings and parts • Work under pressure and adapt to new tasks • Meet occupational health and safety requirements associated with your duties • Apply quality standards and procedures • Carry out measurements and calculations • Contribute to a team effort by accomplishing related results as needed • Other duties as requested by Management 		<p>Requirements:</p> <ul style="list-style-type: none"> • Genuine interest in the hands-on work required to build a caravan • Willingness to learn and follow directions and set processes • Able to work within timelines and schedules • Seeking ongoing employment • Keen, punctual and reliable • Like working as part of a team to make a quality product • Experience with using power and hand tools or a strong desire to learn how to use them • Strong work ethic • Attention to detail • Able to maintain a safe environment and meet deadlines • Reasonably fit and agile to manoeuvre and perform tasks around various stages of the caravan build • Previous experience or training in a hands-on role would be well regarded <p><i>There are multiple positions available with a number of different companies. Indicative working times across the industry, after completion of training, are: Mon-Fri: 7.30am – 3pm</i></p>

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NORTH Link JOB ID: JVES006	Position title: Packer (Casual)	Location: Heidelberg West
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Long-standing company supplying products and service to the heating, ventilation and air conditioning industry • Flexibility to perform other production line tasks as required • On the job training will be provided • Immediate start • Potential for full time role ,overtime and advancement for a suitable applicant <p>Mon, Tues, Weds, Fri: 7.30am-3.30pm; Thurs: 7.30am-4pm \$26.15/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Ability to follow direction/instruction from Supervisors/Managers • Ability to adhere to OHS requirements • Ability to follow Standard Operating Procedures • Some heavy lifting • Must have own work boots, preferably steel capped • Prefer if have and wear own Hi Viz work clothes • Safety gear and hand tools as job demands is provided • Two recent referees

NORTH Link JOB ID: JVES007	Position title: Warehouse Worker	Location: Reservoir
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Australian-owned design and manufacturer of innovative high quality commercial kitchen equipment • Preparing outgoing goods and handing them over to delivery drivers • Preparing parts according to daily production schedule • Loading/unloading trucks, vans & containers • Material handling tasks in warehouse using forklifts and pallet jacks • Performing reordering and stock control activities <p>Mon-Thurs: 7.30am-4pm; Fri: 7.30am-2pm Indicative salary: \$22-26, but will pay more depending on capabilities</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Teamwork • Organization • Planning • Time management • Reporting skills • Inventory control • Documentation skills

NORTH Link JOB ID: JVES008	Position title: Production Worker	Location: Reservoir
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Australian-owned design and manufacturer of innovative high quality commercial kitchen equipment • Assemble products with the use of power tools • Affix labels, company logos and other exterior details to products • Ensure that all production deadlines are met • Report issues or problems with production to immediate supervisor • Make sure the workstation is clean and free of hazardous materials-Keep factory floor clean <p>Mon-Thurs: 7.30am-4pm; Fri: 7.30am-2pm Indicative salary:\$22-26, but will pay more depending on capabilities</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Ability to use power tools safely and effectively • Work efficiently and manage time effectively • Demonstrate analytical thinking and problem-solving skills • Pay attention to detail • Punctuality • Teamwork • Flexibility

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NORTH Link JOB ID: JVES024	Position title: Logistics Store Person	Location: Epping
<p>Opportunity description:</p> <ul style="list-style-type: none"> Established International Manufacturer and Supplier of farm equipment and various related animal management products e.g., electrical fences. Order pick and pack, prepare for dispatch Repetitive tasks Validation and receipt of inbound goods Stock sub assembly Use computer to generate invoices Warehouse housekeeping Provide support to other team members as and when required Participate in the implementation and achievement of team objectives Actively participate in team meetings <p>Casual, Full-Time 6 months contract with the possibility of ongoing employment for the right person. You will receive full support to help your success</p> <p>Monday – Friday 8.30am – 4.30pm (High probability of overtime i.e., 7.30am starts, and potential for 1-2 Saturdays shifts per month)</p> <p>Wage; Storage Services and Wholesale Award</p> <p>Starting; ASAP</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Previous exposure to some form of stock control warehousing pick pack Basic Literacy, numerary and computer skills Aptitude to learn Ability to follow safe work practices at all times Ability to work in a team Ability to lift 20kgs repetitively Manual lifting, bending and moving items from ground to waist level High Risk Work Certificate (desirable) Forklift license (preferred) <p>Fit for work medical and police check will be conducted with the selected candidate</p>

NORTH Link JOB ID: JVES025	Position title: Pick Packers	Location: Northern Suburbs
<p>Opportunity description:</p> <ul style="list-style-type: none"> Packing and unpacking of boxes being sent to and from warehouse Storing received items throughout the facility Picking items from the shelves using an RF scanner (training provide) Organising and distributing boxes that will be sent to the customer Cleaning and organization of the warehouse environment <p>Casual ongoing-10-hour long shifts, 4 times a week approximately</p> <p>\$26.82 (27.16 after 3 months) including 25% loading, super</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Willing to learn Keen and reliable Previous experience in pick packing would be an advantage but not essential Physically fit Ability to speak and read in English Concentration & attention to detail Safety conscious Committed Reliable Transport Punctual

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NORTH Link JOB ID: JVES026	Position title: Forklift Drivers	Location: Northern Suburbs
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Loading and unloading of trucks that arrive at the facility • Placement of products in the appropriate location in the facility • Packing and unpacking of boxes being sent to and from the warehouse • Storing received items throughout the facility • Picking items from the shelves using an RF scanner (training provided) • Organising and distributing boxes that will be sent to the customer • Cleaning and organizing of the warehouse environment <p>Casual ongoing-10-hour long shifts, 4 times a week approximately \$30.90 for day shift for Forklift including 25% loading, super \$31.45 for day shift for High Reach Forklift including 25% loading, super</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Previous experience in warehousing • Forklift License (preferred) • Keen and reliable • Reliable Transport • Physically fit • Ability to communicate and follow instructions • Concentration & attention to detail • Safety conscious • Committed • Punctual

NORTH Link JOB ID: JVES034	Position title: Maintenance Fitter	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Family-owned industrial bakery • Making adjustments on motors/machines such as: mixing machines, ovens, conveyor belts, wrapping machines • Preventative maintenance on motors & machines • Prepare and implement a maintenance schedule • Co-ordinate outsourcing of other specialized works such as electrical <p>Mon-Fri: 7am – 3.30pm Salary: \$75,000 - \$85,000 depending on skills and experience.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Qualified or experienced maintenance fitter • Skills in fitting and maintenance of equipment • Able to work independently • Forklift licence would be an advantage • Good English communication skills both verbal and written • Good computer skills

NORTH Link JOB ID: JVES035	Position title: Planning & Procurement Officer	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Family-owned industrial bakery • Work with the Production Manager to plan production • Receive orders and prepare a production schedule • Ensure all ingredients and packaging are in stock to meet production schedules • Organise transport for delivery <p>Mon-Frid: 7am – 3.30pm Salary: \$50,000</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Got to have good English to communicate verbally and in writing to read orders and make notes for others to follow • Some experience in logistics or procurement in a manufacturing environment • Need to be good at maths • Common sense and technically minded • Able to work independently • Keen and reliable

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NORTH Link JOB ID: JVES036	Position title: Settlements Officer	Location: Bundoora
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Company providing personal loans to customers • Servicing customer requests for loans over the phone • Data entry of loan request details • Assess online applications for loan and provide details to the customer of whether they are eligible and the loan amount • Full training will be provided <p>Mon-Fri: 9am – 5pm \$50,000 - \$60,000 depending on skills and experience</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Professional and respectful phone manner • Good listening skills • Willingness to help customers with their inquiries • Willingness to learn and contribute • Attention to detail • Able to read and write in English • Police and credit check will be required

NORTH Link JOB ID: JVES041	Position title: Bookkeeper	Location: Box Hill
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Suburban accounting practice • Providing bookkeeping and taxation services to clients <p>Mon-Fri: 9.30am – 5.30pm \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • 1-2 years experience in providing bookkeeping and taxation services • Conscientious and reliable

NORTH Link JOB ID: JVES046	Position title: Painter & Decorator Apprentice	Location: Bundoora
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team located in Bundoora • Learn how to apply paint by brush and roller, apply texture coat paint finishes, apply clear stains, match specified paint colours, apply decorative finishes, apply wall paper and treat lead paint hazards • Gain a nationally recognised Certificate III Painting and Decorating 		<p>Requirements:</p> <ul style="list-style-type: none"> • Keen and reliable • Great work ethic • Committed to completing the apprenticeship • White card (preferred)

NORTH Link JOB ID: JVES047	Position title: Roof Plumbing Apprenticeship	Location: Clarkefield
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Plumbing business working on residential and small commercial roof plumbing projects • Work across the northern suburbs of Melbourne • Learn all aspects of the trade including installing, maintaining and repairing pipes, drains, mechanical services and related equipment for water supply, gas, drainage and other systems • Complete a nationally recognised qualification - Certificate III in Plumbing 		<p>Requirements:</p> <ul style="list-style-type: none"> • Car and licence • Willing to learn • Reliable • Committed • Comfortable working at heights

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NORTH Link JOB ID: JVES048	Position title: Apprentice Butcher	Location: Carlton North
<p>Opportunity description:</p> <ul style="list-style-type: none"> Learn to conduct various practices including cut, trim and shape standard cuts of meat to size; process carcasses into primary and secondary cuts; pack and store products for display and sale Learn to order supplies using AUS-MEAT Language, and weigh and check stock on receipt Assemble and operate mincers, grinders, mixers, patty-forming or sausage-forming machines, and bandsaws Conduct product sales and advise customers about alternative cuts, cooking methods, storage requirements and nutritional aspects of meat 		<p>Requirements:</p> <ul style="list-style-type: none"> Willing to learn Reliable Committed Previous experience in the food (preferred)

NORTH Link JOB ID: JVES049	Position title: Apprentice Hairdresser	Location: Fitzroy
<p>Opportunity description:</p> <ul style="list-style-type: none"> Become part of a team in a hairdressing environment Consult clients and sell products and services Design and apply a broad range of technical hairdressing services Complete a nationally recognised qualification - Certificate III in Hairdressing Work alongside three other apprentices and an experienced senior team 		<p>Requirements:</p> <ul style="list-style-type: none"> Willing to learn Keen and Reliable Committed to completing the apprenticeship Genuine passion for the hairdressing industry

NORTH Link JOB ID: JVES051	Position title: Apprentice Furniture/Cabinet Maker	Location: Eltham
<p>Opportunity description:</p> <ul style="list-style-type: none"> Full-time position available for an apprentice or school-based apprentice Furniture Maker / Cabinet Maker Join a busy team that design, build and install custom furniture and cabinetry for residential and commercial interiors Most work is completed within the Eltham workshop with some installation, delivery and on-site work required Complete a nationally recognised Certificate III - Cabinetmaking 	<p>Requirements:</p> <ul style="list-style-type: none"> Excellent attention to detail Fast learner Able to work with minimal supervision Car and licence Desire for a career in furniture/joinery/cabinetmaking Pre-apprenticeship or previous experience is preferable 	

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NORTH Link JOB ID: JVES052	Position title: Process Worker	Location: Heidelberg West
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Well-established market leader in HVAC supply systems • On the job training will be provided • Immediate start <p>\$Award 7am-3:30pm</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Able to read English / write legibly /count accurately • Live within 15KM or half hour travel time max of Heidelberg West • Own transport • Good timekeeper • Keen to work • Ability to follow direction/instruction from Supervisors/Managers • Ability to adhere to OHS requirements • Able to complete some heavy lifting • Must have own work boots (preferably steel capped) • Own Hi Viz work clothes (preferable) 	

NORTH Link JOB ID: JVES054	Position title: Carpentry - 1st year Apprentice	Location: Rosanna
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team as a first-year apprentice • Learn all aspects of the trade including complete house builds from frame to lockup, renovations and more • Complete a 4-year apprenticeship whilst gaining a nationally recognised qualification 	<p>Requirements:</p> <ul style="list-style-type: none"> • Willing to learn • Keen and reliable • Hardworking • Car and licence • Pre-apprenticeship 	

NORTH Link JOB ID: JVES055	Position title: Landscape Construction Apprentice	Location: Mill Park
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team as a landscape construction apprentice • Learn how to set out landscape works, coordinating planting, building landscape features with concrete, timber, brick, stone and metal • Install irrigation and drainage • Operate specialised machinery and equipment • Gain a nationally recognised Certificate III - Landscape Construction 	<p>Requirements:</p> <ul style="list-style-type: none"> • Willing to work and learn • Keen • Reliable • Committed to completing the apprenticeship • Car and licence 	

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES057	Position title: Production Labourer	Location: Thornbury
<p>Opportunity description:</p> <ul style="list-style-type: none"> Market leader in the production & distribution of small goods products Assist in the manufacturing and production of small goods; mainly hams String hams Pickling hams Hanging hams <p>Mon-Fri: 6am-2pm \$Above Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> A real interest in food and how it is made Experienced preferred but not essential Willing to learn Food handling experience or certificate Australian permanent resident Working in a cold environment On feet all day but moved around so not standing in one place Reliable and hard working Self-motivated, enthusiastic and ambitious 	

NORTH Link JOB ID: JVES058	Position title: Plumbing - 1st or 2nd year Apprentice	Location: Thornbury
<p>Opportunity description:</p> <ul style="list-style-type: none"> Plumbing business with expertise on all aspects of domestic including water harvesting & grey water systems Learn all aspects of the trade including installing, maintaining and repairing pipes, drains, mechanical services and related equipment for water supply, gas, drainage and other systems Gain a nationally recognised Certificate III in Plumbing 	<p>Requirements:</p> <ul style="list-style-type: none"> Car and licence Live locally or close to Thornbury (preferred) Reliable Desire to become a qualified plumber Resumé must include referees 	

NORTH Link JOB ID: JVES059	Position title: Factory Hand	Location: Pascoe Vale
<p>Opportunity description:</p> <ul style="list-style-type: none"> Learn all aspects of window shutter assembly Assist with picking and packing General labouring Stock Takes Cutting of profile, guides & axles Assist with sheet metal work Unloading & loading containers Training provided <p>40 hour week with one RDO a month Mon-Fri: 8am – 4.30pm Overtime during busy times, including Saturday \$Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Hands-on person, preferably having had some experience using hand tools but not essential Fit, active and agile Keen and reliable Able to read and pick correct parts Willing to learn and follow instructions Meet mandatory vaccination requirement 	

**CURRENT VACANCIES
{15th December 2021}**



NORTH Link JOB ID: JVES060	Position title: Plumbing – 3rd or 4th year Apprentice	Location: Airport West
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Plumbing business located in Airport West who works on residential and small commercial projects throughout Melbourne • Learn all aspects of the trade including installing, maintaining and repairing pipes, drains, mechanical services and related equipment for water supply, gas, drainage and other systems • Gain a nationally recognised Certificate III in Plumbing 		<p>Requirements:</p> <ul style="list-style-type: none"> • Car and licence • Committed • Reliable • Must have completed at least 24 months of a plumbing apprenticeship

NORTH Link JOB ID: JVES061	Position title: Technician Scheduler	Location: Bundoora
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Domestic & commercial maintenance repair business working all over Melbourne • Fast-paced business • Receiving and responding to customer inquiries by phone and email • Communicating with supervisors via email and phone to organize scheduling of works • Communicating with customers to organize work scheduling <p>Mon-Fri: 9am to 5pm \$Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Able to multitask • Energetic and positive • Customer focused • Attention to detail • Excellent written and verbal communication skills • Demonstrated project coordination, analytical & problem-solving skills • Exceptional time management & organizational skills to be able to independently prioritise a high volume workload • High capacity to do planning & scheduling • Competent with email and internet • Fast typist 	

CURRENT VACANCIES {15th December 2021}



NORTH Link JOB ID: JVES062	Position title: Harvest and Production Worker (Part-time)	Location: Thornbury
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Daily set-up of facility • Planting, harvesting and packing of produce onto pallets • Quality inspection • Communicating with supervisors & other staff to ensure that production & packing schedules are met • Moving product efficiently while using safe manual handling methods • Ensure pest & disease issues are identified • Identify safety hazards • Manage the hygiene & cleanliness of the entire facility • Completion of necessary paperwork & data collection • Climbing up & down ladders, platforms & frames • Prepared to work weekends & public holidays • Available 7 days on a rotating roster • Training, support & mentoring provided • Freedom, challenges & autonomy to achieve personal development • Prospect for full-time work 		<p>Requirements:</p> <ul style="list-style-type: none"> • An attitude to achieve goals that are set so that the company can provide the highest level of service to customers • Regard safety as a key priority • A willingness to learn and achieve • Good communication skills to be able to be trained and to operate safely • Good level of fitness • High attention to making sure high quality standards are met <p>\$Award with opportunity for wage increase according to performance Tues, Thurs, Sat: 6-8 hours each day Commencement time 8am.</p>

NORTH Link JOB ID: JVES063	Position title: Driver (Casual)	Location: Epping
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Family owned & operated business supplying a range of frozen, chilled and dry product food lines • Accurate & timely delivery of customer orders • Part of warehouse operations and assisting the Logistics Manager • Personalised service to customers • Resolve customer complaints or direct to the customer service team or Logistics Manager <p>Mon-Fri: Commencing before 5.30am \$32.08/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Medium Rigid licence • Safely using a trolley to deliver goods • Previous experience in warehouse operations • Forklift operations preferred (licensed) • Work in a fast-paced environment • Polite, friendly disposition & willing to go the extra mile for customers • Work without supervision • Liaise with and support sales staff & Logistics Manager • Perform frequent lifting up to 25kg

CURRENT VACANCIES {15th December 2021}



NORTH Link JOB ID: JVES064	Position title: Order Picker (Casual)	Location: Epping
<p>Opportunity description:</p> <ul style="list-style-type: none"> Family owned & operated business supplying a range of frozen, chilled and dry product food lines Accurate & timely pick of customer orders Operate a forklift and/or order picker & pre-load staked pallets onto trucks with care Quarantining defective products and completing associated paperwork <p>Mon-Fri: Afternoon shift, finishing after 6pm and before midnight \$32.69/hr</p>	<p>Requirements:</p> <ul style="list-style-type: none"> High risk licence (forklift) Previous experience in warehouse operations Picking by use of wireless headsets Using trollies safely & correctly to pick goods Using both manual & electric pallet jacks Read pick-face and storage locations Read and understand pallet mud maps (if applicable) Wrap pallets by hand Wrap pallets using a pallet-wrapping machine Work effectively in a fast-paced team environment & with general supervision exercising initiative, judgement and enthusiasm Great attention to detail with accuracy when picking customer orders Open to learning new things and flexible to change Follow instructions An understanding of Workplace Health & Safety and the ability to follow policies and procedures Follow Food Safety protocols 	

NORTH Link JOB ID: JVES065	Position title: Mobile Road Safety Camera Operator	Location: Multiple Locations
<p>Opportunity description:</p> <ul style="list-style-type: none"> Evaluation and identification of suitable camera set up locations that are free of interference and are in a suitable location Advise MRSCO Area Manager and Victoria Police on unsuitable locations Monitor the location throughout the shift ensuring no physical or electronic interference, relocating if required Setup and operate all camera equipment in accordance with TOOI and current Police/Government guidelines, company policies and procedures Continuously monitor the status of camera equipment to ensure correct operation Four weeks of full-time paid training with dedicated trainers and ongoing support and mentoring from engaged and passionate leaders <p>Permanent irregular part-time opportunities available</p>	<p>Requirements:</p> <ul style="list-style-type: none"> High level of accuracy and attention to detail Proven ability to strictly follow company policies and procedures Excellent organisational and time management skills Clear verbal and written communication skills Demonstrated ability to interact with members of the public to resolve tense situations Significant experience working autonomously Flexible to work a 24/7 roster including early mornings, nights and public holidays Flexible to pick up spare shifts at short notice Confidently perform well under pressure 	

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES066	Position title: Solar Electrical Apprentice	Location: Melbourne
Opportunity description: <ul style="list-style-type: none"> • Electrical company located in Melbourne, working solely on solar panel installation, looking for full time apprentices with solar experience • Complete a Certificate III in Electro-Technology • Learn how to select, install, set up, test, fault find, repair and maintain electrical systems and equipment in building and premises • Training includes ERAC requirements for an Electrician's licence 		Requirements: <ul style="list-style-type: none"> • Own car and licence • Construction white card • Willing to commute across Melbourne, particularly the South-East (living locally preferred) • Working Safely in Solar Industry Ticket

NORTH Link JOB ID: JVES067	Position title: Labourer	Location: Diamond Creek
Opportunity description: <ul style="list-style-type: none"> • Erect farm fencing made of steel or wooden posts and wire • Use strainers to pull wire tight • Use a hand machine or tractor driven hole digger to dig post holes • Roll the fence along the ground, lift against the posts and hang • Measure hole distances <p>Mon-Fri: 8am-4pm \$Award</p>		Requirements: <ul style="list-style-type: none"> • Must have experience in erecting fences and using machines for digging post holes • Fit to do this type of work • Honest and reliable • Enjoy working outdoors • Tractor driving experience would be an advantage • Able to take measures to locate fence posts at equal distances

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES068	Position title: Pick/Packer (Casual)	Location: Laverton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Supermarket chain • Maintaining a safe & healthy workplace • Picking & packing orders & dispatch including: voice picking, RF scanning & Electric Pallet Jack use • Accurate record keeping of stock picked • Periodic stock checks • Replenishment of pick faces • Housekeeping duties • General warehouse duties <p>Availability: Minimum 3 days, preference is for full weekend availability</p> <p>Must be able to work at least one of these shift rosters:</p> <p>Afternoons: 1400-2300 hours</p> <p>Nights: 2100-0500 hours</p> <p>Guaranteed minimum of 15-20 hours per week</p> <p>\$30/hour</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Physically fit, to lift up to 20kgs • Flexible working hours • Reliable • Initiative & good communication skills • A keen eye for detail • Team player • Ability to read, interpret & take direction in English • Work in a fast-paced, high-risk warehouse environment • Physically fit to work on their feet • Excellent personal presentation & hygiene • No formal qualification, forklift license a bonus • Police check within the last 12 months • Evidence of work rights • Driver's licence • No food handling restrictions • Fitness and drug & alcohol tests • Fully vaccinated before interview 	

NORTH Link JOB ID: JVES069	Position title: Production Worker (Casual)	Location: Tullamarine
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Award winning cheese producer • Join a fast growing experienced team • Packing of goods and stock rotation • Loading & unloading of pallets • Immediate start • Full-time casual progressing to permanent after 6 months <p>Mon-Fri, but have a rotating roster for Saturdays, when required.</p> <p>Different starting times:</p> <ul style="list-style-type: none"> • 5am-1.30pm • 6am-2.30pm • 10am-6.30pm 	<p>Requirements:</p> <ul style="list-style-type: none"> • Highly motivated and hard working • Driver's licence • Heavy lifting • Follow instructions & learn different production procedures • Punctual, alert & well-groomed <p>\$25.41/hr</p>	

CURRENT VACANCIES {15th December 2021}



NORTH Link JOB ID: JVES070	Position title: Arboriculture Apprenticeship	Location: Sunbury & Macedon Ranges
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Business that offers a full range of tree services, specialising in all aspects of tree and stump • Work primarily in the Macedon Ranges and surrounding districts • Conduct tree removals, stump grinding, tree pruning and consultancy • Undertake a nationally recognised qualification in Arboriculture • Learn to use hand and power tools to prune, hedge and remove trees, and work towards keeping trees healthy as well as being trained to climb trees • Well maintained equipment and vehicles that includes all PPE and uniforms <p>Full-time</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Reliable and hardworking • Have the ability to follow instructions • Able to work within a team • Positive and motivated work ethic • Physical strength and able-bodied

NORTH Link JOB ID: JVES071	Position title: Parks & Garden Apprenticeship	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Established and professional landscape maintenance company working with clients across three states • Work with great leaders to provide landscape maintenance for our clients • A regular day will involve mowing and lawn maintenance, hedging and pruning and other soft landscape maintenance tasks • Get mentored by passionate Horticulturalists • All uniform and PPE will be provided 		<p>Requirements:</p> <ul style="list-style-type: none"> • Enthusiastic attitude • Willingness to learn • Motivated • Attend TAFE once a week • Drivers licence • Willing to attain an OH&S Induction Card (White Card), Working with Children's Check & a Police Check

NORTH Link JOB ID: JVES072	Position title: Food Packing Assistant	Location: Glenroy
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Well-established family-owned wholesale bakery • Very physical with lifting & manual handling of products & packaging • Adhere to all food safety & Occupational Health & Safety regulations • Immediate start with training • Permanent part-time <p>Sun-Thurs with the possibility of doing only 3-4 days Time: 6pm to midnight \$23.89/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Able to do physical work • Some experience in food packing or similar • Own transport • Strong work ethic with a willingness to be part of a busy team • Knowledge of food safety and occupational, health & safety preferred but training will be provided • Must be fully vaccinated • Reliable

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES073	Position title: Delivery Driver	Location: Glenroy
<p>Opportunity description:</p> <ul style="list-style-type: none"> Well-established family-owned wholesale bakery Delivery of bread & pastries to broad customer base in the metropolitan area Company truck provided for deliveries Some heavy lifting Immediate start Excellent career opportunity <p>Mon-Sat: 2am – 9.30am \$950 Mon-Fri</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Previous experience in a similar role would be an advantage Hold a current driver’s licence Own transport Fully vaccinated Sufficient English to follow instructions & read delivery documents Knowledge of food safety is preferred but not essential Police check 	

NORTH Link JOB ID: JVES074	Position title: Production Process Worker	Location: Campbellfield
<p>Opportunity description:</p> <ul style="list-style-type: none"> Small manufacturer of fresh products with some high-risk ingredients Assemble equipment & machines ready for production Follow all cleaning & sanitation instructions of equipment & utensils Ensure all individual products are properly sealed, clean & presentable Follow recipes, cooking processes & prepare ingredients for use Lift up to 20kgs Mixing large batches Pack finished product into cartons Ensure that batch traceability sheets are fully completed with accurate information Opportunity for paid trials prior to employment Ensure correct labels and use-by dates Ensure quality of product <p>Mon-Fri: Indicative time: 5.30am-2.30pm \$Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Heavy lifting Sound knowledge & appreciation of food safety principles Food handling/safety qualification preferred Clear communication especially in relation to safety matters Experienced or comfortable operating mixing and filling-line machinery Own transport Fully vaccinated Attention to detail Able to work collaboratively with a small production team Keen and reliable 	

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES075	Position title: Hospitality Worker	Location: Plenty
<p>Opportunity description:</p> <ul style="list-style-type: none"> Part of an expanding chain of authentic Greek restaurants and take away Fast-paced environment with heavy demands during rush periods Serving customers in a professional & friendly manner Performing all necessary front-of-house & back-of-house duties Full-time & part-time positions available Team discounts & career progression <p>Part-time hours: 20 – 30 per week Work hours between 7am and midnight Salary: \$46,145.00 – \$67,336.00 per year</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Reliable & friendly team member Learn fast and be available on weekends & nights Kitchen experience highly regarded Strictly follow company policies & procedures Customer service skills Able to work in a fast-paced environment Able to get on well with work colleagues and customers

NORTH Link JOB ID: JVES076	Position title: Fibreglass Worker	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> Leading company manufacturing horse float roofs, saddle float boxes and dog wash spas and other fibreglass components Assisting with the spraying of fibreglass onto the moulds Immediate start <p>Part-time hours: 20 – 30 per week</p> <p>Opportunity description: Mon-Fri: 6.30am-2.30pm \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Able to work in an environment with strong odours Fit and healthy and able to be on feet the whole day Some lifting, but usually in pairs for heavy objects Sufficient English to understand instructions and be able to communicate Previous experience doing spray painting or a similar task would be beneficial

NORTH Link JOB ID: JVES077	Position title: Retail Baking Apprenticeship	Location: Craigieburn
<p>Opportunity description:</p> <ul style="list-style-type: none"> Learn all aspects of baking Join a busy team Gain a nationally recognised qualification - Certificate III in Baking Supportive owner who can help provide training and mentorship to allow you to start your own bakery following completion of the apprenticeship <p>6am starts (Mon-Fri)</p>		<p>Requirements:</p> <ul style="list-style-type: none"> Keen and reliable Great work ethic Committed to completing the apprenticeship Desire for a career in baking Able to do some heavy lifting Car and licence

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES078	Position title: Retail Sales Trainee	Location: Craigieburn
Opportunity description: <ul style="list-style-type: none"> • Join a busy team • Duties will include customer service (including up-selling and add-on selling), merchandising and general cleaning • Learn to use the tills, slice and package bread and deliver great customer service to our customers with on the job training 		Requirements: <ul style="list-style-type: none"> • Hard working • Friendly with excellent customer service skills • Excellent attention to detail • Able to follow instructions • Car and licence <p>Able to work between 6am and 4pm Mon-Fri</p>

NORTH Link JOB ID: JVES079	Position title: Landscape Gardening Apprenticeship	Location: Tullamarine
Opportunity description: <ul style="list-style-type: none"> • Leading commercial landscaping company working throughout North-West Melbourne • Brush cutting • Mowing • Rubbish maintenance • Tree tying • Hand weeding • Mulching • General maintenance of areas as directed by management • Complete a Certificate III in Parks and Gardens <p>7am to 3:30pm Monday - Friday</p>		Requirements: <ul style="list-style-type: none"> • White card • Drivers licence • HR licence • Excellent organisational skills • Efficient time management • Problem-solving skills • Able to read and interpret plans to have a clear understanding of all aspects of the maintenance within the job

NORTH Link JOB ID: JVES080	Position title: Cabinet Making Apprenticeship	Location: Thomastown
Opportunity description: <ul style="list-style-type: none"> • Join a friendly team • Learn all aspects of the trade including construction, installation, assembling sheen and solid timber, flat-panel or timber-based kitchen products • Complete a nationally recognised Certificate III in Cabinet Making 		Requirements: <ul style="list-style-type: none"> • Honest and hardworking • Reliable • Committed to completing the apprenticeship • Car and licence • Physically fit • White card

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES081	Position title: Counter Sales	Location: Keilor Park
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Family owned & operated business established in 1994 • Leading supplier in air-conditioning, heating & ventilation products • Take order requests from customers over the phone & in person • Ensuring the Vic Air sales process is always followed using available sales tools • Consistently delivering customer service at the location in the shortest possible time • Reporting low stock levels • Ensuring all goods are being stored in the right location • Respond to sales enquiries in a timely & accurate manner • Process payments accurately and efficiently • Providing prompt and efficient service and escalating issues to the appropriate manager • Ensure safe working practices are followed • Maintaining accurate sales records in Nav <p>Mon-Fri: 8am-4.30pm \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Belief that outstanding customer service is the key to success • Highly motivated & energetic • Ability to work in a team environment • Goal orientated • Comply with company values, policies & procedures • Punctual & reliable • Excellent personal presentation • Honesty and integrity • Problem solving abilities • Excellent verbal & written communication • Microsoft Nav skills (or similar) preferred • Good computer skills • Customer service skills in a fast-paced demanding environment • Knowledge of air conditioning products (preferred)

NORTH Link JOB ID: JVES082	Position title: Labourer (Casual)	Location: Epping
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Full reconditioned supply service for steel & plastic containers • General labouring duties • Working on the production line as part of a team • Loading & unloading 205 litre drums from trucks • Stacking/handling drums & preparing for painting • Adhering to OH&S policies & procedures • Immediate start <p>Mon-Fri 7.30am – 4pm \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Previous experience as a Labourer • Ability & tolerance to work within a small group • Physically fit & able to lift 15-18kgs • A 'can do' attitude • Understanding of working in an industrial workplace • Excellent work ethic

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES083	Position title: Truck Driver MR	Location: Epping
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Full reconditioned supply service for steel & plastic containers • Deliveries and pickups of empty 200 Litre steel or plastic drums • Loading and unloading of trucks at customer and suppliers' sites • Assisting in the warehouse occasionally with production • Work unassisted while delivering/picking up <p>Mon-Fri 7.30am – 4pm \$55,000 – 60,000 p.a</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Hold a current Medium Rigid Truck licence (manual) • Some experience within the Melbourne Metro areas • Clean driving history • Sense of urgency towards work • Enjoy physical manual work • Possess a work safe attitude • Completion of paperwork

NORTH Link JOB ID: JVES084	Position title: Cabinet Maker – 1st year Apprentice	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a friendly team • Learn all aspects of the trade including construction, installation, assembling sheen and solid timber, flat-panel or timber-based kitchen products • Complete a nationally recognised qualification - Certificate III in Cabinet Making 		<p>Requirements:</p> <ul style="list-style-type: none"> • Honest and reliable • Hardworking • Committed to completing the apprentice • Own car and licence • White card • Physically fit and capable of completing heavy lifting

NORTH Link JOB ID: JVES085	Position title: Electrician – 3rd or 4th year Apprentice	Location: Macleod
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team • Learn how to select, install, set up, test, fault find, repair and maintain electrical systems and equipment in building and premises • Complete a nationally recognised Certificate III - Electro technology 		<p>Requirements:</p> <ul style="list-style-type: none"> • Willing to learn • Keen and reliable • Committed to completing the apprentice • Own car and licence • White card

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES086	Position title: Business Administration Trainee	Location: Essendon
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Provide assistance and customer support within an accounting firm • Undertake a Certificate III in Business • Duties include scanning documents and managing of our physical and online filing systems, answering phones, collecting mail and general office duties • Assist in the preparation of documents, processing payments and accounts receivable, assisting team with various client-related tasks as required • Be supported by a team that will provide guidance and continued training 	<p>Requirements:</p> <ul style="list-style-type: none"> • Willing to learn • Enthusiastic • Self-motivated • Excellent written and verbal communication • Intermediate computer / IT skills including Word, PowerPoint, Excel and Outlook • Current drivers licence (preferred) • Completed Year 12 (or equivalent) 	

NORTH Link JOB ID: JV087	Position title: Welder/Maintenance Fitter	Location:
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Learn the basic operational procedures of machinery used in electroplating, such as plating line, hoists, dryers, ovens & associated equipment • Learn the safety aspects of each of the process equipment • Learn & follow quality operating procedures • Perform maintenance inspection & verify conformance as per schedule • Perform daily maintenance on forklift & trucks • Complete records as required under the quality system • Fabricate items such as structural steel items, tanks, etc. as per drawings • General factory keeping duties: cleaning work areas, machines, tools & equipment <p>Mon-Fri: Day & afternoon shifts available \$Depending on skill and experience.</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Knowledge of different welding processes such as Arc, MIG and TIG • Experience in welding different metals such as mild steel, stainless steel, titanium, copper, plastics & various other metals an advantage but not essential • Forklift licence an advantage but not essential • Good work ethic • Quality conscious • Enthusiastic and reliable • Participate in training & improvement programs 	

CURRENT VACANCIES
{15th December 2021}



NORTH Link JOB ID: JVES088	Position title: Electroplater Assistant/General Hand	Location: Campbellfield
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Training provided to become an Electroplater • Position parts according to knowledge of plating process including: manual handling and/or following job ticket schedule • Operate machinery: plating line, hoists, dryers, ovens & associated equipment • Handle & safeguard measuring/testing equipment • Work at different stations as production needs require • Follow quality/operating procedures • Perform in process inspection & verify conformance to specifications & report non-conformances to supervisors • Keeping records on quality • General forklift duties as required (if licensed) • General factory keeping duties: cleaning work areas, machines, tools & equipment • Pick product from stock areas to fill customer orders <p>Mon-Fri: Indicative hours: 7.30am-3.30pm \$Manufacturing Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Participate in training & improvement programs • Forklift licence an advantage but not essential • Mechanical aptitude • Preference for hands-on work • Attention to detail • Like working with tools, machines and equipment in a factory environment • Attention to detail • Willingness to help out in different sections as required • Very good work ethic • Enthusiastic & reliable • Willingness to learn & progress 	

NORTH Link JOB ID: JVES089	Position title: Packing/Labelling	Location: Thornbury
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Market leader in the production & distribution of small goods products • Temporary until Christmas but with the opportunity to be on-going • Weighing product and entering weight into scaling system to produce label • Affix labels to product and pack in boxes for despatch • Lift of no more than 15kg • Immediate start <p>Mon-Fri 6am – 2pm \$Award</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Able to weigh product and enter measures • Able to read labels • Attention to detail • Reliable and punctual • Fully vaccinated 	

**CURRENT VACANCIES
{15th December 2021}**



NORTH Link JOB ID: JVES090	Position title: General Hand/Labourer	Location: Reservoir
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Providing assistance to the mushroom harvesters • Communication with harvesters and supervisors relating to packaging requirements • Making cartons & cardboard trays • Erecting black plastic crates • Stacking full cartons on pallets • Cleaning, washing & sweeping corridors & growing rooms • Running in & out of growing rooms collecting mushroom cartons from harvesters (3-4kg cartons) • Moving product from growing rooms to packing & cool rooms • Moving product quickly and efficiently from growing room using safe manual handling methods • Cleaning harvesters' trolleys & growing room • Cleaning general work areas • Ad hoc general factory duties as required • Accredited Food Processing/Food Safety training provided • Full time hours available • MUST BE AVAILABLE TO WORK MONDAY TO SUNDAY, 6 day flexible roster • Must have full working rights in Australia 		

NORTH Link JOB ID: JVES091	Position title: Forklift Driver	Location: Reservoir
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Work in the composting area • Experience preferred • To unload compost truck • Move the mushroom beds around the farm once filled or once emptied • General clean up duties • Monday to Friday, some early starts • Must have full working rights in Australia 		

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NORTH Link JOB ID: JVES092	Position title: Mushroom Harvester	Location: Reservoir
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Must be punctual & reliable. • Must work well in a team environment • Must be physically fit & able to perform safe manual handling duties & working at heights • Picking mushrooms from the growing beds & sorting them in punnets & boxes. • Grading mushrooms • Good communication skills required • 8 week training program provided • Accredited Food Processing/Food Safety training will be offered • Full time hours available • Great earning potential on top of weekly wages as we pay bonuses according to kilos picked weekly • MUST BE AVAILABLE TO WORK MONDAY TO SUNDAY, 6 day flexible roster 		

NORTH Link JOB ID: JVES093	Position title: Order Picker & Packer	Location: Coolaroo
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Australian owned & operated manufacturer of premium quality cooked & raw meats • Picking & packing of orders • Cleaning of production work area • Machine operation • General labouring duties • Follow stringent HACCP & SQF guidelines • Training & development <p>Mon-Fri: 5am – 2pm with occasional Sat. work</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Adhere to company policies & OH&S rules & regulations • Experience in similar work environment preferred but not essential • Physically fit & strong with a can-do attitude • Good communication & presentation skills • Ability to follow instructions & work in a team environment • Reliability, flexibility & willingness to learn & teach other staff members • Help improve processes & production turnaround • Forklift license preferred but not essential • Meat knowledge preferred but not essential • RF scanning experience preferred • Working in chilled environment • Working with animal protein including pork • Fully vaccinated 	

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NORTH Link JOB ID: JVES094	Position title: Accounts Payable/Receivable	Location: Bundoora
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Domestic & commercial maintenance repair business working all over Melbourne • Fast-paced business • Accounts payable and receivable <p>Mon-Fri: 9am to 5pm \$Depending on skill and experience</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Competent at using Xero, and in accounts payable and receivable • Able to multitask • Energetic and positive • Customer focused • Attention to detail • Good written and verbal communication skills • Demonstrated project coordination, analytical & problem-solving skills • Exceptional time management & organizational skills to be able to independently prioritise a high-volume workload 	

NORTH Link JOB ID: JVES095	Position title: Light Vehicle Mechanical – 1st year Apprentice	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Busy team based in Thomastown • Service and repair the mechanical parts of motor vehicles such as the engine, transmission (clutch, gear box and differential) and the suspension systems (springs, steering, brakes, wheels and tyres) • Complete a Certificate III in Light Vehicle Mechanical Technology 	<p>Requirements:</p> <ul style="list-style-type: none"> • Keen and reliable • Great work ethic • Committed to completing the apprenticeship • Car and licence 	

NORTH Link JOB ID: JVES096	Position title: Hairdressing – 2nd or 3rd year Apprentice	Location: Lalor
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Work as part of a team in a hairdressing environment • Communicate with others, consult clients, sell products and services, and design and apply a broad range of technical hairdressing services • Complete a Certificate III in Hairdressing 	<p>Requirements:</p> <ul style="list-style-type: none"> • Willing to learn • Genuine interest in hairdressing • Keen and reliable • Great work ethic • Committed to completing the apprenticeship • Car and licence 	

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NORTH Link JOB ID: JVES097	Position title: Dental Assistant Traineeship	Location: Brunswick East
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Friendly team located in Brunswick East • Role will involve chair side assisting, sterilizing, setting up for each patient, assisting reception when busy, administration and general housekeeping • Complete a Certificate III - Dental Assisting 		<p>Requirements:</p> <ul style="list-style-type: none"> • Keen and reliable • Well-spoken and presented • Great work ethic • Committed to completing the traineeship • Working with children's check and police check (or willing to attain)

NORTH Link JOB ID: JVES098	Position title: Cabinet Making – 1st year Apprentice	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Learn all aspects of the trade including construction, installation, assembling sheen and solid timber, flat-panel or timber-based kitchen products • Work in a busy and friendly team • Complete a qualification in Certificate III in Cabinet Making 		<p>Requirements:</p> <ul style="list-style-type: none"> • Honest and hardworking • Reliable • Committed to completing the apprenticeship • Fit, strong and flexible • Car and manual licence

NORTH Link JOB ID: JVES099	Position title: Hospitality Workers	Location: Thomastown
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Multiple positions across the following roles: <ul style="list-style-type: none"> ○ Food and Beverage Attendants ○ Food Attendants (working in fast food outlets) ○ Storeperson ○ Kitchen Hands ○ Sandwich Hands ○ Cooks <p>Applicants must live within Hume City Council</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Excellent Customer Service Skills • Available to work between the hours of 6am to 10pm • Be presentable with a great personality • Experience is desirable but not essential as training will be provided • Able to travel to Melbourne Airport • Must have rights to work in Australia and relevant documents to pass ASIC check • Applicant must live within Hume City Council • Applicants must be fully vaccinated

CURRENT VACANCIES
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NORTH Link JOB ID: JVES100	Position title: Butchers 1st Year, 2nd Year or qualified	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Manufacturer of meat products • Very hands-on role in a rapidly growing business • Maintain store presentation standards • Work in a learning and supportive team environment • Customer-focused role <p>Casual to start \$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • High attention to safety, hygiene and have knowledge of HACCP procedures • A passion for your craft and the ability to provide exceptional customer service • Team player with a can-do attitude and ability to multi-task • Driven in achieving store sales budgets and KPI's

NORTH Link JOB ID: JVES101	Position title: Lamb Boners & Slicers	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Manufacturer of meat products • Excellent opportunity to join a dynamic & exciting team • Casual with view to permanency • Potential to earn well above award wages • Working in a cold environment • Work is repetitive • No experience necessary as training will be provided • Performing general boning/slicing duties <p>6-day operation: 7.30am – 3.30pm Starting casual rate: \$28/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Adhere to Workplace Health and Safety and Quality procedures • Ability to work within a team environment with the ability to take directions • Demonstrate integrity and good presentation • The ability to work in a fast-paced environment • Punctual & reliable • High focus & attention to detail

NORTH Link JOB ID: JVES102	Position title: Delivery Drivers/Jockeys	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Manufacturer of meat products • Busy, multiple drop delivery role • Maintain a delivery schedule • Load and unload products onto truck • Maintain truck in a clean and professional state at all times • Ensure driving style is at all times law abiding and professional • Provide exceptional customer service • Other duties as required. <p>\$25.70/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • MR License (Medium Ridged) • A good level of fitness due to the manual handling nature of the role • Highly motivated with a strong work ethic • A team player approach • Flexibility to work overtime when required • Be customer orientated with a "can-do" attitude • Ability to speak fluent Turkish an advantage

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NORTH Link JOB ID: JVES103	Position title: Administration & Office Receptionist	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Manufacturer of meat products • Reception duties - answering incoming calls & customer service duties • Maintaining Inhouse POS System - invoicing, customer database & contact customers • Receiving shipments of stock and sending out customer orders • Assisting sales team with quotations • Complete training will be provided. <p>\$25/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Some experience in administration • Fluent Turkish speaker • Dedicated, friendly & responsible • Excellent customer service skills • Strong experience with an accounting software program • Organisational & computer skills (Word & Excel) • Strong eye for detail
NORTH Link JOB ID: JVES104	Position title: Butcher	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Meat manufacturer • Hands-on role in a rapidly growing business • Maintain store presentation standards • Coach and provide ongoing training/development and support for your team <p>\$28/hr</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Fully qualified Butcher • Have a high attention to safety, hygiene and have knowledge of HACCP procedures • A passion for your craft & ability to provide an exceptional customer service • A team player with a can-do attitude & ability to multi-task • Driven in achieving store sales budgets & KPI's
NORTH Link JOB ID: JVES105	Position title: Deli/Butchery Assistant	Location: Somerton
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Meat manufacturer • Assisting with customer enquiries • Presentation and merchandising of stock • Providing an outstanding and unique customer experience <p>\$27.80/hr</p> <p>7 day week operation, requiring some early mornings, evenings, weekends and public holiday work</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Must have previous deli/butchery sales assistant experience • Basic knowledge of small goods, different cheeses, meats & other deli/butcher items • Excellent communication skills • Ability to multitask & work in a busy environment • Ability to work independently & within a small team with the willingness to learn new skills

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NORTH Link JOB ID: JVES106	Position title: Carpentry Apprentice	Location: Glenroy
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team • Learn all aspects of the trade including complete house builds from frame to lockup, renovations and more • Complete a 4-year apprenticeship • Gain a nationally recognised Certificate III in Carpentry 	<p>Requirements:</p> <ul style="list-style-type: none"> • Willing to learn • Keen and reliable • Hardworking and committed to completing the apprenticeship • Fit and healthy • Car and licence (preferred) • White card (preferred) 	

NORTH Link JOB ID: JVES107	Position title: Business Administration Traineeship	Location: Campbellfield
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team based in Campbellfield • Duties include phone enquiries, customer service, data entry, filing and the use of multiple office programs • Complete a nationally recognised Certificate III in Business Administration 	<p>Requirements:</p> <ul style="list-style-type: none"> • Keen and reliable • Great work ethic • Vibrant personality and exceptional presentation • Committed to completing the traineeship • Car and licence 	

NORTH Link JOB ID: JVES107	Position title: Logistics Traineeship	Location: Campbellfield
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Join a busy team based in Campbellfield • Duties include updating inventory lists, receiving and dispatching goods and verifying movements of stock, checking purchase orders against stock levels, preparing delivery schedules and entering data into a database 	<p>Requirements:</p> <ul style="list-style-type: none"> • Keen and reliable • Great work ethic • Computer literate • Committed to completing the traineeship • Car and licence 	