

CURRENT VACANCIES {3 June 2020}



PLEASE POST OUR CURRENT VACANCIES FOR YOUR JOBSEEKERS.

Please send **résumés** to info@melbournenorth.com.au quoting the job ID and **streaming code** (if applicable).

Feedback on referrals can also be obtained by emailing to this address with contact details and the client's name, or by ringing Mike Iaccarino on 9479 5695

All our vacancies are also posted on MN Joblink, <https://www.mnjoblink.com.au/> which is a jobsite which lists a wide range of vacancies located in Melbourne's North.

(To unsubscribe from NORTH Link updates email us or call 9479 6548.)

NORTH LINK JOB ID: JV110	POSITION: CUSTOMER CONTACT OFFICER (CASUAL)	LOCATION: MILL PARK
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Answer in-bound calls • Providing outstanding customer service and assistance with comprehensive solutions • Opportunity to upskill • Training provided • Fast paced workplace <p>Available to work up to 38hrs per week, Mon-Fri between 8am and 8pm</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Comfortable with a rotating roster • Proof of Australian Citizenship • Call Centre or customer service experience would be well regarded • Computer competency • Strong desire to learn new skills • Resilience & tolerance • Mindful of the importance of security & confidentiality • Working to key performance indicators • Very good communication skills 	

NORTH LINK JOB ID: JV149	POSITION TITLE: EXCAVATOR OPERATOR	LOCATION: CRAIGIEBURN
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Demolition of houses throughout Melbourne's metropolitan area using an Excavator • Leader in the demolition and excavation industry • Environmentally focused service <p>Indicative days and hours: Mon-Sat: 7am to 4pm</p> <p>Salary: \$Dependent on skills and experience</p>	<p>Requirements:</p> <ul style="list-style-type: none"> • Two years of experience in housing demolition • Able to competently operate the Excavator • Driver's licence • Keen, honest and reliable 	

CURRENT VACANCIES {3 June 2020}



NORTH LINK JOB ID: JV163	POSITION TITLE: LABOURER	LOCATION: PRESTON
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Bathroom Makeover • Training provided, to Cert III level • Technical & specialized work, in people’s homes <p>Mon-Fri: 8am – 5pm \$Above award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Hands-on person who can work with tools • High level of trust and integrity • Willing to learn & seeking career position • Vehicle licence and own transport • Conscientious & reliable • Suit someone with a background in the trades or hands on laboring or factory work • Work history in a hands-on position that demonstrates a work ethic

NORTH LINK JOB ID: JV164	POSITION TITLE: CONSTRUCTION LABOURERS & OPERATORS. (SEVERAL POSITIONS)	LOCATION: NORTHERN METROPOLITAN SUBURBS
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Established company doing land sub-divisions, road widening, bridges, etc. • Opportunities for advancement & personal development • Work is physical <p>Mon-Fri: 7am-5pm; Sat: 7am-1pm \$28/hr casual rate</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Fit and active • Enjoys physical work including in cold environments • Fast paced, continuous work • Strong work ethic • White Card • Driver’s licence & own transport • Speaks & understands English • Mature & reliable

NORTH LINK JOB ID: JV192	POSITION TITLE: MANUFACTURING HAND (CASUAL WITH A VIEW TO BECOMING PERMANENT)	LOCATION: EPPING
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Major supplier of prefabricated plumbing components • Cutting of copper and PVC pipes • Assembly of PVC pipe components • Identify component parts • Read and interpret basic drawings • Training provided <p>Mon-Fri 6.30am-2.45pm. Some overtime, may be evenings or weekends. 22.50/hr.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Able to read and write clearly • Mechanically minded, able to put things together • Hands-on person • Complete documentation • Competent with using tools, drop saws and drills • Physically fit to be on feet all day • Reliable and conscientious • Some basic MIG/OXY welding experience required • Good work history

CURRENT VACANCIES {3 June 2020}



NORTH LINK JOB ID: JV205	POSITION TITLE: WELDER TIG AND MIG (PT-TIME)	LOCATION: CAMPBELLFIELD
Opportunity description: <ul style="list-style-type: none"> • Australia’s largest manufacturer & distributor of aluminium profiles • Market leader in supply to fabricators & distributors in the residential, commercial & industrial segments 		Requirements: <ul style="list-style-type: none"> • Experience in TIG and MIG welding • Primary products welded will be for aluminium applications.

NORTH LINK JOB ID: JV233	POSITION TITLE: STORES/DRIVER/FORKLIFT (CASUAL)	LOCATION: EPPING
Opportunity description: <ul style="list-style-type: none"> • Melbourne Market • Unloading service • Internal delivers of fruit & vegetables • Driving a Forklift and a truck • Document and record information relating to allocation of pallets <p>Mon-Fri: 5.30am – 1pm & alternate Saturdays Night shift may become available in the future Salary normal hours: \$26.70/hr</p>		Requirements: <ul style="list-style-type: none"> • Previous warehouse experience and preferably cool room • Stable work history • Reliable team player • Able to work independently • Good communication skills • Ability and willingness to learn • HR or HC licence • Forklift licence & experience • Current driver’s licence • Able to work in a cold environment

NORTH Link JOB ID: JV245	Position title: Maintenance Toolmaker	Location: Heidelberg West
Opportunity description: <p>This manufacturing facility, provides an innovative approach to R&D, design and tooling, testing and manufacture of small high precision and complex plastic products across a diverse range of industries including mining, gaming, defence, electrical telecommunications and agriculture.</p> <ul style="list-style-type: none"> • Assist with preventative maintenance program and general maintenance tasks • Fault finding and problem solving on machines and equipment • Implement tooling projects and perform modifications and repairs to existing tooling and machinery. • Disassemble, assemble and perform routine maintenance on injection moulding tools • Full-time permanent position 		Requirements: <p>This role will suit an experienced maintenance fitter with a great can-do attitude, willing to contribute in a team environment and wants to make a long-lasting difference in a small but rapidly growing company.</p> <ul style="list-style-type: none"> • Is a maintenance fitter with toolmaking finishing skills • Have extensive experience in the manufacture, repair and maintenance of injection moulding tools. • Experience in jig, fixtures and special purpose machines would be an advantage. • High attention to detail • Ability to interpret technical CAD/CAM drawings • Be able to use measuring devices

CURRENT VACANCIES
{3 June 2020}



NORTH Link JOB ID: JV249	Position title: Furniture Upholsterer	Location: Airport West
<p>Opportunity description:</p> <ul style="list-style-type: none"> To join an Australian made quality furniture manufacturer Join a tight knit, busy & passionate team <p>Salary: Dependent on skills and experience</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Qualified or experienced Upholsterer Enthusiastic and dedicated Willingness to take ownership & responsibility Willingness to work in a team environment Prepared to take direction & follow instructions Be punctual & reliable 	

NORTH LINK JOB ID: JV252	POSITION: COMPUTER TESTING, REPAIR & RETAIL MENTOR (CASUAL)	LOCATION: Broadmeadows
<p>Opportunity description:</p> <ul style="list-style-type: none"> Mentor young people with intellectual disability/autism to support their technical skill development and overall employability Test, diagnose and assess grading and functionality of various computer equipment Entering data Data wiping, degaussing and crushing Repairing, upgrading hardware Uploading applications for resale Manage parts inventory Recommend retail pricing Provide technical information for online shop retail listings Some warehousing and logistical support will be required <p>\$ Casual Award rates apply</p> <p>Hours: Demand driven, initially 1-day p/week (6 hours)</p>	<p>Requirements:</p> <ul style="list-style-type: none"> Strong verbal communication skills to support your work as a Mentor Current Police/Working with Children Check Comfortable working one day per week (initially) Technical skills – minimum 5 years' experience Experience with data destruction RAM, HDD and battery part testing Buying and selling on EBAY or similar platform Cert IV IT and/or MS Refurbisher (highly desirable) 	

CURRENT VACANCIES
{3 June 2020}



NORTH Link JOB ID: JV254	Position title: Production Manager (full-time)	Location: Heidelberg West
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Premier manufacturer of custom-made motorized lifting devices for audio-visual equipment • Australian-made family company • Quality product • Modern, clean, safe & friendly workplace <p>\$Dependent on skills and experience</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Sheetmetal Worker 1st Class • Experience in estimating and quoting • Hands-on • Well-organised • Fast mover and thinker • Sales – customer facing • Laser cutting experience an advantage

NORTH Link JOB ID: JV256	Position title: Stores	Location: Epping
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Major supplier of prefabricated plumbing products • Operating a Forklift • Handling high volumes and variety of plumbing components • Picking of at least 10 different products • Unloading trucks • Receiving and logging deliveries • Stock checking and ordering <p>Mon-Fri 6.30am – 2.45pm. Some overtime \$21.50/hr during probation, then \$23.00</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Forklift licence and experience • Able to use Excel computer program • Experience in storing, picking and packing of a large volume & variety of product • Experience in stock control • Own transport • Familiarity with plumbing products would be an advantage • Experience using an RF Scanner would be an advantage.

CURRENT VACANCIES
{3 June 2020}



NORTH Link JOB ID: JV257	Position title: Mobile Road Safety Camera Operator	Location: Metro & Regional
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Evaluation and identification of suitable camera set up locations that are free of interference and are in a suitable location to support the prosecutability of images. • Advise MRSCO Area Manager and Victoria Police on unsuitable locations. • Monitor the location throughout the shift ensuring no physical or electronic interference, relocating if required. • Setup and operate all camera equipment in accordance with TOOI and current Police/Government guidelines, company policies and procedures • Continuously monitor the status of camera equipment to ensure correct operation • Four weeks of full-time paid training with dedicated trainers and ongoing support and mentoring from engaged and passionate leaders. <p>Flexible to work a 24/7 roster including early mornings, nights and public holidays</p> <p>Flexible to pick up spare shifts at short notice</p> <p>\$Award</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • High level of accuracy and attention to detail • Proven ability to strictly follow company policies and procedures • Excellent organisational and time management skills • Clear communication skills including; verbal and handwritten • Demonstrated ability to interact with members of the public to resolve tense situations • Significant experience working autonomously • Confidently perform well under pressure <p>Essential requirements:</p> <ul style="list-style-type: none"> • A current Victorian Driver’s Licence • Satisfactory VicRoads Driver History Report • Medical and police clearances <p>Roles available in:</p> <ul style="list-style-type: none"> • Melbourne Metro area as well as Bairnsdale, Ballarat, Benalla, Bendigo, Geelong, Hamilton, Horsham, Mansfield, Mildura, Morwell, Sale, Seymour, Shepparton, Stawell, Swan Hill, Wangaratta, Warragul, Warrnambool and Wodonga

CURRENT VACANCIES
{3 June 2020}



NORTH Link JOB ID: JV258	Position title: Production Process Worker (full-time)	Location: Campbellfield
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Manufacturer of healthcare desserts • Part of a small team that works closely, collaboratively & across functions • Report to Production Manager, but take direction from Quality Manager to ensure safety of production • Follow handwashing, gloving & sanitation instructions • Follow cleaning & sanitation instructions of equipment & utensils • Assemble equipment & machines ready for production • Ensure correct labels and use-by dates • Check that cups are sealed off production line • Pack finish product into cartons and store in a cool room in a timely manner • An equal opportunity, multi-cultural company that expects respect for all. <p>Mon-Fri: 5.30am – 2pm \$25-26 casual rate for 3 months, prior to becoming permanent.</p>		<p>Requirements:</p> <ul style="list-style-type: none"> • Sound knowledge & appreciation of food safety principles • Able to follow instructions, particularly regarding cleaning & handling • Be experienced or comfortable with operating mixing and filling-line machinery • Accurately complete production sheets • Attention to detail • Set up, maintain, check & modify machines • Keep machines in good working condition • Own transport • Food Handling/Safety Qualification preferred

**CURRENT VACANCIES
{3 June 2020}**



NORTH Link JOB ID: JV259	Position title: Experienced Office/Admin Role	Location: Nth Coburg
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Accepting orders, preparing quotes, raising purchase orders and issuing invoices • Issuing monthly activity statements via 'Xero' accounting system • Client correspondence via phone and email, including efficiently and effectively turning an enquiry into an order • Maintaining great ongoing relationships with all stakeholders • Liaising with the workshop to ensure products are ready for delivery/driving and efficient turnaround • Quality checking all products before releasing them for delivery • Preparing/packaging orders with relevant packing slips and organising timely delivery to wholesalers and customers • Replenishing of stock and supplies • Filing, labelling, organising, creating job files, as well as other similar duties • Documenting product information/user manuals/training documents • Preparing relevant client documentation, including wording content for tenders, transferring information on company letterhead, etc • Arranging client/site visits for staff, sending out notifications of planned outages, etc • Client follow up on outstanding invoices • Maintaining a clean and safe workplace 		<p>Requirements:</p> <ul style="list-style-type: none"> ▪ Attention to detail and can multitask ▪ Very organised and can utilise time effectively ▪ A self- starter with initiative ▪ Oral and written communication skills, & ability to build client rapport and relationships ▪ Gets things done ▪ <u>Detailed</u> understanding of the Microsoft office suite (Microsoft Project is beneficial) ▪ Accounting system used is Xero - prior knowledge of accounting processes essential ▪ Prior experience in a manufacturing/electrical business is highly advantageous ▪ Knowledge of AutoCAD or similar is beneficial, but not essential ▪ Knowledge/experience of some design or marketing beneficial <p>Mon-Fri 9am – 5pm, but will consider part-time and flexible hours for the right person.</p> <p>\$ Dependent on skills and experience.</p>

NORTH Link JOB ID: JV260	Position title: Fitter/Welder Pt-time/Casual	Location: Preston
<p>Opportunity description:</p> <ul style="list-style-type: none"> • Australian manufacturer and supplier of packaging machines • Fitting and welding duties • Possibility that it will lead to a full-time position as industry resumes 		<p>Requirements:</p> <ul style="list-style-type: none"> • Fitter/Welder who is experienced in TIG & MIG welding, Sheetmetal, lathe and mill work